

## CONSENT AGENDA

In consideration of a Consent Agenda of Res. 109/2026 through 112/2026 does anyone desire to discuss an individual item on any of these resolutions?

	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner						
Rogers						X
Eteson		X	X			
Weikel						X
Iannaci			X			
Schweizer			X			
Skelly (Alt)	X		X			
Ricca (Alt)			X			

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on January 20, 2026



Executive Director

**RES. 109/2026**

**BE IT RESOLVED BY** the Township of Middletown Sewerage Authority that the Operating Bills in the amount of \$686,151.93 is hereby approved for payment.

**BE IT FURTHER RESOLVED** that OceanFirst Bank (Middletown Branch) 1250 Highway 35, Middletown, NJ 07748 transfer \$686,151.93 from the T.O.M.S.A. Revenue Account to T.O.M.S.A. Operating Account.

	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner						
Rogers						X
Eteson		X	X			
Weikel						X
Iannaci			X			
Schweizer			X			
Skelly (Alt)	X		X			
Ricca (Alt)			X			

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on January 20, 2026



Executive Director


**RES. 110/2026**

**BE IT RESOLVED BY** the Township of Middletown Sewerage

Authority that the Construction Fund Bills in the amount of  
\$257,770.76 is hereby approved for payment to meet Construction  
Requisition No. 750.

	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner						
Rogers						X
Eteson		X	X			
Weikel						X
Iannaci			X			
Schweizer			X			
Skelly (Alt)	X		X			
Ricca (Alt)			X			

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Executive Director

**RES. 111/2026**

**BE IT RESOLVED BY** the Township of Middletown Sewerage Authority that the Revenue Fund Requisition No. 1/2026 in the amount of \$1,036,151.93 is hereby approved.

**BE IT FURTHER RESOLVED** that \$686,151.93 of this requisition 1/2026 has been approved for transfer in Resolution 109/2026 and that the additional \$350,000.00 be transferred into The

Authority's Payroll Checking Account at:

OceanFirst Bank

(Middletown Office)

1250 Highway 35, Middletown, NJ 07748

At the request of the Executive Director.

Commissioner	Motion			Recorded Vote			
	1st	2nd		Aye	Nay	Abstain	Absent
Rogers							X
Eteson		X		X			
Weikel							X
Iannaci				X			
Schweizer				X			
Skelly (Alt)	X			X			
Ricca (Alt)				X			

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on January 20, 2026

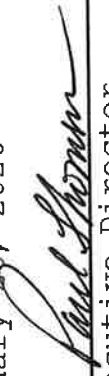
  
Executive Director

**RES. 112/2026**

**BE IT RESOLVED** by the Township of Middletown Sewerage Authority that \$257,770.76 is authorized to be paid per Resolution 110/2026 and is to be transferred from the Revenue Account at OceanFirst Bank, 1250 Highway 35 South, Middletown, N.J. 07748 to the Capital Account at OceanFirst Bank (Middletown Branch) 1250 Highway 35 South, Middletown, NJ 07748.

	Motion			Recorded Vote		
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner						
Rogers						
Eteson		X	X			X
Weikel						X
Iannaci			X			
Schweizer			X			
Skelly (Alt)	X		X			
Ricca (Alt)			X			

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 Executive Director

**RES. 113/2026**

**AUTHORIZATION TO REFUND SEWER RENT FEES TO CERTAIN RATEPAYERS**

**WHEREAS**, the Township of Middletown Sewerage Authority (TOMSA) is authorized to charge ratepayers sewer rental fees in accordance with N.J.A.C. 40:14A-1; and

**WHEREAS**, TOMSA has over 25,000 ratepayer accounts that are charged quarterly; and

**WHEREAS**, as a matter of business some payments are erroneously paid by current or former ratepayers; and

**WHEREAS**, the Authority is unable to screen such erroneous payments before the funds are credited to a ratepayer's account and deposited in TOMSA's bank account; and


**WHEREAS**, such payments are to be refunded to the person or business and the ratepayer's account adjusted accordingly; and

**THEREFORE RESOLVED**, that the Billing Supervisor of the Township of Middletown Sewerage Authority is hereby authorized to refund the erroneous payments listed below and adjust the current ratepayer's account accordingly.

<i>Account Number</i>	<i>Amount</i>	<i>Reason</i>
12185	\$120.00	Paid wrong account.
50099	\$84.60	Online Payment posted late.

	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner						
Rogers						X
Eteson			X			
Weikel						X
Iannaci	X		X			
Schweizer			X			
Skelly (Alt)		X	X			
Ricca (Alt)			X			

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on January 29, 2026

  
 Executive Director

RES. 114/2026

**RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE BOND  
FOR 59 OAKLAND BOND # 800155010, SUBDIVISION 471  
Block 698, Lot 12**

**WHEREAS** TMA Kalian LLC, Subdivision No. 471, has requested a release of their Performance Bonds (Bond # 800155010) in the amount of (\$27,493.92), and

**WHEREAS** Colliers Engineering and Design conducted a final inspection of the above-referenced project. Per site observations, the Applicant has completed all the sanitary sewer improvements in compliance with the approved drawings and conditions of approval, and

**WHEREAS** Colliers Engineering and Design recommends the release of the remaining Performance Bond #800155010- (\$27,493.92), subject to all outstanding fees due to the Authority and

**NOW THEREFORE BE IT RESOLVED** by the Township of Middletown Sewerage Authority Board of Commissioners that the Performance Bond #800155010 in the amount of (\$27,493.22) shall be released.

	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner						
Rogers						X
Eteson			X			
Weikel						X
Iannaci		X	X			
Schweizer			X			
Skelly (Alt)	X		X			
Ricca (Alt)			X			

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on January 20, 2026



Executive Director

RES. 115/2026

REVISIONS TO GREASE RULES AND REGULATIONS

WHEREAS, the Authority realizes the necessity of promulgating rules and regulations to be pursued in Section 8, Maintenance and Operation, Paragraph B of the Grease Rules and regulations, and


WHEREAS, the most recent amendment was approved by the Board by Resolution No. 37/2025 and the Authority amends its rules and regulations from time-to-time as it deems appropriate, and

NOW THEREFORE RESOLVED, by the Board of Commissioners of the Township of Middletown Sewerage Authority authorizes the Executive Director to revise the existing rules and regulations as follows and issue to same:

- o Section 8- Paragraph B. -Cleaning.
  - Grease interceptors shall be maintained in an efficient operating condition by the periodic removal of accumulated grease, scum, oil, or other floatable substances and solids deposited in the interceptor. Cleaning intervals shall be frequent enough such that grease does not bypass the interceptor. At no time shall the accumulated grease waste within the interceptor be permitted to exceed 25%, or to the inspector's discretion of the wetted height of the grease interceptor, as measured from the bottom of the device to the invert of the outlet pipe. IGI's shall be cleaned a minimum of one time per month. EGI's shall be cleaned a minimum of one time every three months. Time-interval dependent cleanings can be waived or adjusted if the facility can demonstrate through documentation that the discharge requirements can be met through an alternate schedule. An alternate schedule will not be approved until the interceptor has been operated and cleaned as specified above (i.e., once per month for an IGI or once per three months for an EGI) for a minimum of two years.

Commissioner	Motion			Recorded Vote		
	1st	2nd	Aye	Nay	Abstain	Absent
Rogers						
Eteson	X		X			X
Weikel						X
Iannaci		X	X			
Schweizer			X			
Skelly (Alt)			X			
Ricca (Alt)			X			

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on January 20, 2026

  
 Executive Director

*Res 116/2026*

***RISK MANAGEMENT CONSULTANT'S AGREEMENT***

***THIS AGREEMENT*** entered into this 1st day of January 2026, between \_Middletown Sewage Authority (hereinafter referred to as AUTHORITY) and \_NJ Acrisure Partners dba IMAC Insurance Agency (hereinafter referred to as the CONSULTANT).

***WHEREAS***, the CONSULTANT has offered to the AUTHORITY professional risk management consulting services as required in the bylaws of the New Jersey Utility Municipal Joint Insurance Fund, and;

***WHEREAS***, the AUTHORITY desires these professional services pursuant to the resolution adopted by the governing body of the AUTHORITY at a meeting held \_January 20th, 2026

***NOW, THEREFORE***, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

- I.*** For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
- a) Assist the AUTHORITY in identifying its insurable Property & Casualty exposures and to recommend professional methods to reduce, assume or transfer the risk or loss.
  - b) Assist the AUTHORITY in understanding the various coverages available from the New Jersey Utility Authority Joint Insurance Fund and the Municipal Excess Liability Joint Insurance Fund.
  - c) Review with the AUTHORITY any additional coverages that the CONSULTANT feels should be carried but are not available from the FUND and subject to the AUTHORITY's authorization, place such coverages outside the FUND.
  - d) Assist the AUTHORITY in the preparation of applications, statements of values, and similar documents requested by the FUND, it being understood that this Agreement does not include any appraisal work by the CONSULTANT.
  - e) Review Certificates of Insurance from contractors, vendors and professionals when requested by the AUTHORITY.
  - f) Review the AUTHORITY's assessment as prepared by the FUND and assist the AUTHORITY in the preparation of its annual insurance budget.
  - g) Review the loss and engineering reports and generally assist the safety committee in its loss containment objectives. Also, attend no less than one (1) authority safety committee meeting per annum to promote the safety objectives and goals of the AUTHORITY and the FUND.
  - h) Assist where needed in the settlement of claims, with the understanding that the scope of the CONSULTANT's involvement does not include the work normally done by a public adjuster.


- i) Perform any other risk management related services required by the FUND's bylaws.
2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:
- a) The CONSULTANT shall be paid by the AUTHORITY a fee as compensation for services rendered, an amount equal to six percent (6%) of the AUTHORITY's annual assessment as promulgated by the FUNDS. Said fee shall be paid to the CONSULTANT within thirty (30) days of payment of the AUTHORITY's assessment.
- b) For any insurance coverages authorized by the AUTHORITY to be placed outside the FUND, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the FUND's assessment in computing the fee outlined in 2 (a).
- c) If the AUTHORITY shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the AUTHORITY a fee at the rate of n/a per hour, in addition to actual expenses incurred.

3. The term of this Agreement shall be one (1) year. However, this Agreement may be terminated by either party at any time by mailing to the other written notice, certified mail return receipt, calling for termination at not less than thirty (30) days thereafter. In the event of termination of this Agreement, the CONSULTANT's fees outlined in 2 (a) above shall be prorated to date of termination.

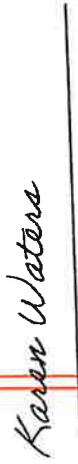
ATTEST:



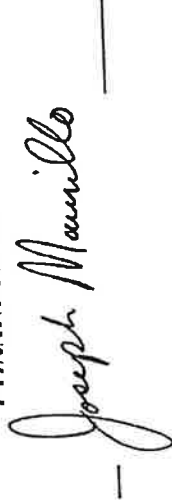
AUTHORITY:

 1-21-26  
Executive Director

ATTEST:



CONSULTANT:



	Motion			Recorded Vote			
	1st	2nd		Aye	Nay	Abstain	Absent
Commissioner							
Rogers							X
Eteson				X			
Weikel							X
Iannaci		X		X			
Schweizer				X			
Skelly (Alt)	X			X			
Ricca (Alt)				X			

RES. 117/2026 A

**AUTHORIZING THE EXECUTION OF EMPLOYMENT CONTRACT FOR THE POSITION OF SUPERVISING STAFF ACCOUNTANT TO THE TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY**

**EFFECTIVE JAN 1st, 2026**

**WHEREAS**, for the more efficient operation of the Authority the Township of Middletown Sewerage Authority (“Authority”) has a need to authorize an employment agreement for the position of Supervising Staff Accountant; and

**WHEREAS**, Thahisha Martinez has the experience and the qualifications for the position; and

**WHEREAS**, the Authority wishes to enter into an employment contract with Thahisha Martinez; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds in the salary line item to cover the maximum dollar value of the position as set forth in the employment contract; and


**WHEREAS**, the proposed employment contract is incorporated by reference in this Resolution and is on file with the Authority.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Middletown Sewerage Authority, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority hereby authorizes an employment contract with Thahisha Martinez for the position of Supervising Staff Account to the Township of Middletown Sewerage Authority as of JAN 1, 2026.
3. The Executive Director is hereby authorized and directed to execute the proposed employment contract and any and all additional documents necessary to realize the intent and purpose of this Resolution.

	Motion		Recorded Vote		
	1st	2nd	Aye	Nay	Abstain
Commissioner					
Rogers					X
Eteson		X	X		
Weikel					X
Iannaci			X		
Schweizer			X		
Skelly (Alt)	X		X		
Ricca (Alt)			X		

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on January 20, 2026

  
Executive Director

RES. 117/2026 B

**AUTHORIZING THE EXECUTION OF EMPLOYMENT CONTRACT FOR THE POSITION OF ASSISTANT PLANT MANAGER TO THE TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY**

**EFFECTIVE January 1st, 2026**

**WHEREAS**, for the more efficient operation of the Authority the Township of Middletown Sewerage Authority (“Authority”) has a need to authorize an employment agreement for the position of Assistant Plant Manager; and

**WHEREAS**, Ed Switay has demonstrated through experience with the Authority, qualifications for the position; and

**WHEREAS**, the Authority wishes to enter into an employment contract with Ed Switay;

and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds in the salary line item to cover the maximum dollar value of the position as set forth in the employment contract; and


**WHEREAS**, the proposed employment contract is incorporated by reference in this Resolution and is on file with the Authority.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Middletown Sewerage Authority, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority hereby authorizes an employment contract with Ed Switay for the position of Assistant Plant Manager to the Township of Middletown Sewerage Authority as of January 1st, 2026.
3. The Executive Director is hereby authorized and directed to execute the proposed employment contract and any and all additional documents necessary to realize the intent and purpose of this Resolution.

	Motion			Recorded Vote			
	1st	2nd		Aye	Nay	Abstain	Absent
Commissioner							
Rogers							X
Eteson		X		X			
Weikel							X
Iannaci				X			
Schweizer				X			
Skelly (Alt)	X			X			
Ricca (Alt)				X			

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on January 20, 2026

  
Executive Director