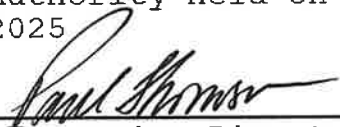


## CONSENT AGENDA

In consideration of a Consent Agenda of Res. 86/2025 through 89/2025 does anyone desire to discuss an individual item on any of these resolutions?

Commissioner	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Rogers						X
Eteson			X			
Weikel						X
Iannaci	X		X			
Schweizer			X			
Skelly (Alt)		X	X			

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on October 20, 2025



\_\_\_\_\_  
Executive Director

**RES. 86/2025**

**BE IT RESOLVED BY** the Township of Middletown Sewerage Authority that the Operating Bills in the amount of \$782,742.70 is hereby approved for payment.

**BE IT FURTHER RESOLVED** that OceanFirst Bank (Middletown Branch) 1250 Highway 35, Middletown, NJ 07748 transfer \$782,742.70 from the T.O.M.S.A. Revenue Account to T.O.M.S.A. Operating Account.

Commissioner	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Rogers						X
Eteson			X			
Weikel						X
Iannaci	X		X			
Schweizer			X			
Skelly (Alt)		X	X			

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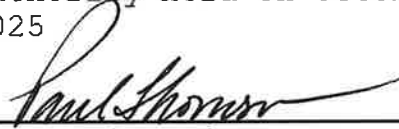
Executive Director

**RES. 87/2025**

**BE IT RESOLVED BY** the Township of Middletown Sewerage Authority that the Construction Fund Bills in the amount of \$46,179.35 is hereby approved for payment to meet Construction Requisition No. 747.

Commissioner	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Rogers						X
Eteson			X			
Weikel						X
Iannaci	X		X			
Schweizer			X			
Skelly (Alt)		X	X			

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Executive Director

**RES. 88/2025**

**BE IT RESOLVED BY** the Township of Middletown Sewerage Authority that the Revenue Fund Requisition No. 10/2025 in the amount of \$1,132,742.70 is hereby approved.

**BE IT FURTHER RESOLVED** that \$782,742.70 of this requisition 10/2025 has been approved for transfer in Resolution 86/2025 and that the additional \$350,000.00 be transferred into The Authority's Payroll Checking Account at:

OceanFirst Bank

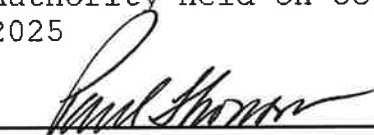
(Middletown Office)

1250 Highway 35, Middletown, NJ 07748

At the request of the Executive Director.

Commissioner	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Rogers						X
Eteson			X			
Weikel						X
Iannaci	X		X			
Schweizer			X			
Skelly (Alt)		X	X			

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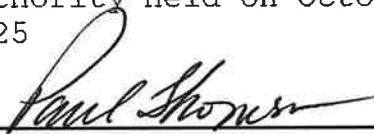
  
Executive Director

**RES. 89/2025**

**BE IT RESOLVED** by the Township of Middletown Sewerage Authority that \$46,179.35 is authorized to be paid per Resolution 87/2025 and is to be transferred from the Revenue Account at OceanFirst Bank, 1250 Highway 35 South, Middletown, N.J. 07748 to the Capital Account at OceanFirst Bank (Middletown Branch) 1250 Highway 35 South, Middletown, NJ 07748.

Commissioner	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Rogers						X
Eteson			X			
Weikel						X
Iannaci	X		X			
Schweizer			X			
Skelly (Alt)		X	X			

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on October 20, 2025



\_\_\_\_\_  
Executive Director

**Resolution Adopting Personnel Policies and Procedures Handbook**

**WHEREAS**, it is the policy of the Township of Middletown Sewerage Authority to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Civil Service Act,) (the New Jersey Attorney General’s guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

**WHEREAS**, the Board of Commissioners has determined that there is a need for personnel policies and procedures to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

**NOW, THEREBY, BE IT RESOLVED** by the Board of Commissioners that the Personnel Policies and Procedures Manual for 2025 thru 2027 is hereby adopted.

**BE IT FURTHER RESOLVED** that these personnel policies and procedures shall apply to all Authority officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

**BE IT FURTHER RESOLVED** that this manual is intended to provide guidelines covering public service by Authority employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Township of Middletown Sewerage Authority.

**BE IT FURTHER RESOLVED** that to the maximum extent permitted by law, employment practices for the Authority shall operate under the legal doctrine known as “employment at will.”

**BE IT FURTHER RESOLVED** that the Authority and all managerial/supervisory personnel are responsible for these employment practices. The General Council shall assist the Authority in the implementation of the policies and procedures in this manual.

Commissioner	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Rogers						X
Eteson	X		X			
Weikel						X
Iannaci		X	X			
Schweizer			X			
Skelly (Alt)			X			

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on October 20, 2025

  
 \_\_\_\_\_  
 Executive Director

**RES. 91/2025**

**AUTHORIZING AWARD OF CONTRACT TO SRJ MECHANICAL, LLC. FOR THE BOILER REPLACEMENT PROJECT**

**WHEREAS**, the Township of Middletown Sewerage Authority (the "Authority") solicited bids for Boiler replacement project in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-1 et. seq.; and

**WHEREAS**, the Authority received the following bids:

L&M Heating and cooling.	\$650,000.00 (Rejected paperwork)
Kaser Mechanical, LLC.	\$844,000.00 (Rejected Paperwork)
SRJ Mechanical, LLC	\$948,000.00
Estock Piping Co, LLC	\$1,059,912.00

**WHEREAS**, the lowest responsible and correct bid was received from SJR Mechanical LLC. with a total bid of \$948,000.00; and

**WHEREAS**, in accordance with N.J.S.A. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in the Resolution.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Middletown Sewerage Authority, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority does hereby authorize the award of a contract to SJR Mechanical, LLC., 6 Stagecoach Way, Hillsborough, NJ 08844 in the amount of \$948,000.00
3. The Authority's Executive Director, Authority Attorney or any other official, officer or employee of the Authority be and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.

Commissioner	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Rogers						X
Eteson	X		X			
Weikel						X
Iannaci		X	X			
Schweizer			X			
Skelly (Alt)			X			

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Executive Director

RES. 92/2025

**RESOLUTION AUTHORIZING THE RELEASE OF PERFORMANCE BOND FOR OAK HOLLOW AT MIDDLETOWN, SUBDIVISION 448**

**WHEREAS** the developer of The Oak Hollow at Middletown, Subdivision No. 448, has requested a release of their Performance Bonds (Bond # 46572) in the amount of (\$67,757.26), and

**WHEREAS** Colliers Engineering and Design conducted a final inspection of the above-referenced project. Per site observations, the Applicant has completed all the sanitary sewer improvements in compliance with the approved drawings and conditions of approval, and

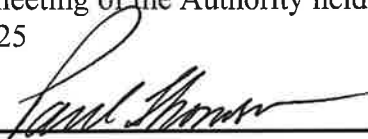
**WHEREAS** Colliers Engineering and Design recommends the release of the remaining Performance Bond #46572- (\$67,757.26), subject to all outstanding fees due to the Authority and

**WHEREAS** the Maintenance Bond duration requirements have ended, and

**NOW THEREFORE BE IT RESOLVED** by the Township of Middletown Sewerage Authority Board of Commissioners that the Performance Bond #46572 in the amount of (\$67,757.26) shall be released.

Commissioner	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Rogers						X
Eteson	X		X			
Weikel						X
Iannaci		X	X			
Schweizer			X			
Skelly (Alt)			X			

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Executive Director