


**RES. 07/2025**

**BE IT RESOLVED** by the Township of Middletown Sewerage Authority that Steven Schweizer be appointed Chairperson of the Authority for a period of one (1) year.

	Motion		Recorded Vote		
	1st	2nd	Aye	Nay	Abstain
Commissioner					
Rogers	X		X		
Iannaci			X		
Eteson		X	X		
Schweizer			X		
Kratz (Alt)			X		
Skelly (Alt)					X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025

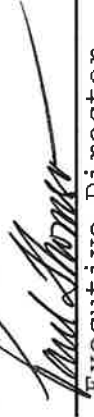
  
 Executive Director

**RES. 08/2025**

**BE IT RESOLVED** by the Township of Middletown Sewerage Authority that Michael Iannaci be appointed Vice Chairperson of the Authority for a period of one (1) year.

	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner						
Rogers		X	X			
Iannaci			X			
Eteson	X		X			
Schweizer			X			
Kratz (Alt)			X			
Skelly (Alt)						X

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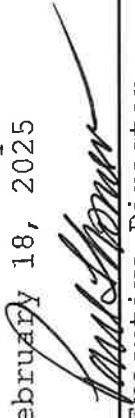
  
 Executive Director

**RES. 09/2025**

**BE IT RESOLVED** by the Township of Middletown Sewerage Authority that Edward Skelly be appointed Secretary/Treasurer of the Authority for a period of (1) one year.

	Motion		Recorded Vote		
	1st	2nd	Aye	Nay	Abstain
Commissioner					
Rogers			X		
Iannaci		X	X		
Eteson			X		
Schweizer			X		
Kratz (Alt)	X		X		
Skelly (Alt)					X

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 Executive Director

**RES. 10/2025**

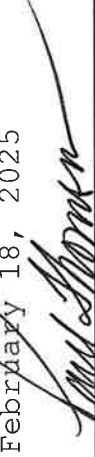
**WHEREAS**, there exists a need for an Attorney for the Authority; and  
**WHEREAS**, funds are available for this purpose, and the Local Public Contracts Law (N.J.S.A. 40A:11-et.seq.) requires that the Resolution authorizing the appointment without competitive bidding must be publicly advertised.

**NOW THEREFORE BE IT RESOLVED** by the Township of Middletown Sewerage Authority that:

1. **John Napolitano of Cleary, Giacobbe, Alfieri & Jacobs** be and is hereby appointed as Authority Attorney for a period of one (1) year, effective February 18th, 2025, to advise the Authority in reference to all legal matters before the Authority and perform all services of Legal nature which are necessary in the operation of the Authority.
2. The compensation shall be set forth between the Authority and the Attorney as outlined in the contract submitted to the Authority.
3. This appointment is being made without competitive bidding because it involves a member of a recognized profession licensed and regulated by Law and is, therefore exempt under N.J.S.A. 40A:11-5.
4. This appointment is made after request and receipt of proposals in accordance with N.J.S.A. 19:44A-20.4 et seq. under the “Fair and Open Process” for contract awards.
5. A copy of this Resolution shall be published in the official newspaper of the Authority as required by Law within ten (10) days of its passage.

	Motion			Recorded Vote		
	1st	2nd		Aye	Nay	Abstain
Commissioner						Absent
Rogers				X		
Iannaci		X		X		
Eteson				X		
Schweizer				X		
Kratz (Alt)	X			X		
Skelly (Alt)						X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025

  
 Executive Director

**RES. 11/2025**

**WHEREAS**, there exists a need for an Auditor for the Authority and


**WHEREAS**, funds are available for this purpose, and the Local Public Contracts Law (N.J.S.A. 40: 11-1 et.seq.) requires that the Resolution authorizing the appointment without competitive bidding must be publicly advertised.

**NOW THEREFORE BE IT RESOLVED** by the Township of Middletown Sewerage Authority that:

1. HOLMAN, FRENIA, ALLISON P.C., be and is hereby appointed as Authority Auditor, effective February 18, 2025, for the period of one (1) year, to perform all auditing services required in the operation of the Authority.
2. That the rate Schedule remain the same as the contract submitted to the Authority.
3. This appointment is being made without competitive bidding because it involves a member of a recognized profession licensed and regulated by Law and is, therefore exempt under N.J.S.A. 40a: 11-5.
4. This appointment is made after request and receipt of proposals in accordance with N.J.S.A. 19:44 A-20.4 et seq. under the “Fair and Open Process” for contract awards.
5. A copy of this Resolution shall be published in the official newspaper of the Authority as required by Law within ten (10) days of its passage.

	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner						
Rogers	X		X			
Iannaci			X			
Eteson			X			
Schweizer			X			
Kratz (Alt)		X	X			
Skelly (Alt)						X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025

  
 Executive Director

**RES. 12/2025 A**

**AWARDING CONTRACT FOR AUTHORITY ENGINEER**

**WHEREAS**, the Township of Middletown Sewerage Authority (“Authority”) has a need for an Authority Engineer; and

**WHEREAS**, the Authority Engineer to perform all engineering services required in the operation of the Authority; and

**WHEREAS**, the Authority previously distributed requests for proposals for professional engineering services to serve as the Authority Engineer; and

**WHEREAS**, the proposal submitted by Colliers Engineering and Design (“Colliers”) was deemed the responsible proposal submitted to the Authority; and

**WHEREAS**, the Board desires to award the contract to Colliers in accordance with the terms of their proposal for professional engineering services; and

**WHEREAS**, this contract is being awarded under the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-5) fair and open process for professional services; and

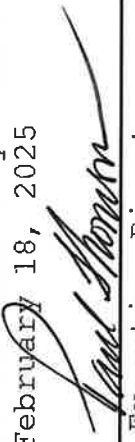
**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Township of Middletown Sewerage Authority that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. **COLLIERS ENGINEERING AND DESIGN**, be and is hereby appointed as Authority Engineer, effective February 18, 2025, for the period of one (1) year, to perform all engineering services required in the operation of the Authority, subject to negotiation of a professional services contract acceptable to the Authority’s Executive Director and Authority Attorney. The rate Schedule remains the same as the contract submitted to the Authority.
3. The Authority’s Executive Director, Authority Attorney or any other official, officer or employee of the Authority be, and they are hereby authorized and directed to execute the contract with Colliers and any other documents required to effectuate the intent and purpose of this Resolution.
4. A copy of this Resolution shall be published in the official newspaper of the Authority as required by Law within ten (10) days of its passage.
5. This Resolution shall take effect immediately.
6. A copy of this Resolution shall be sent to:
  - a. Paul Thomson, Executive Director
  - b. John A. Napolitano, Esq., Authority Attorney
  - c. Colliers Engineering and Design

	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner						
Rogers			X			
Iannaci		X	X			
Eteson			X			
Schweizer			X			
Kratz (Alt)	X		X			
Skelly (Alt)						X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025

  
 Executive Director

**RES. 12/2025 B**

**AWARDING CONTRACTS FOR AUTHORITY PROJECT ENGINEERS**

**WHEREAS**, the Township of Middletown Sewerage Authority (“Authority”) has a need for an Authority Project Engineer; and

**WHEREAS**, the Authority Project Engineer will oversee engineering services at various stages from conception to completion and will assist the Executive Director in responding to and managing project engineering issues as they arise; and

**WHEREAS**, the Authority previously distributed requests for proposals for professional engineering services to serve as the Authority Project Engineers; and

**WHEREAS**, the proposals submitted by REMINGTON & VERNICK; T & M; PS &S; VAN CLEEF; AND CME were deemed the responsible proposers submitted to the Authority; and

**WHEREAS**, the Board desires to award contracts to REMINGTON & VERNICK; T & M; PS &S; VAN CLEEF; AND CME in accordance with the terms of their proposals for professional engineering services to serve as the Authority Project Engineer; and

**WHEREAS**, this contract is being awarded under the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-5) fair and open process for professional services; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution.

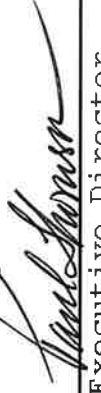
**NOW THEREFORE BE IT RESOLVED** by the Township of Middletown Sewerage Authority that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. REMINGTON & VERNICK; T & M; PS &S; VAN CLEEF; AND CME, be and are hereby appointed as Authority Project Engineers, effective February 18, 2025, for the period of one (1) year, to perform all project engineering services as assigned in the operation of the Authority, subject to negotiation of a professional services contracts acceptable to the Executive Director and Authority Attorney. The rate Schedule remains the same as the contracts submitted to the Authority.
3. The Authority’s Executive Director, Authority Attorney or any other official, officer or employee of the Authority be, and they are hereby authorized and directed to execute the contracts with REMINGTON & VERNICK; T & M; PS &S; VAN CLEEF; AND CME and any other documents required to effectuate the intent and purpose of this Resolution.
4. A copy of this Resolution shall be published in the official newspaper of the Authority as required by Law within ten (10) days of its passage.
5. This Resolution shall take effect immediately.
6. A copy of this Resolution shall be sent to:
  - a. Paul Thomson, Executive Director
  - b. John A. Napolitano, Esq., Authority Attorney
  - c. REMINGTON & VERNICK; T & M; PS &S; VAN CLEEF; AND CME



	Motion		Recorded Vote		
	1st	2nd	Aye	Nay	Abstain
Commissioner					
Rogers			X		
Iannaci		X	X		
Eteson			X		
Schweizer			X		
Kratz (Alt)	X		X		
Skelly (Alt)					X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025

  
 Executive Director

**RES. 13/2025**

**AWARDING CONTRACT FOR CONFLICT ATTORNEY**

**WHEREAS**, the Township of Middletown Sewerage Authority (“Authority”) has a need for a Conflict Attorney; and

**WHEREAS**, the Conflict Attorney will handle all legal services for the Authority for which the Authority Attorney has a conflict; and

**WHEREAS**, the Authority previously distributed requests for proposals for professional legal services to serve as Conflict Attorney; and

**WHEREAS**, the proposal submitted by Weiner Law Group, LLP was deemed the responsible proposal submitted to the Authority; and

**WHEREAS**, the Board desires to award the contract to Weiner Law Group, LLP in accordance with the terms of their proposal for professional legal services to serve as Conflict Attorney for the Authority; and

**WHEREAS**, this contract is being awarded under the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-5) fair and open process for professional services; and

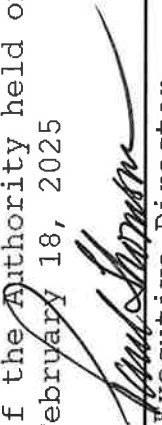
**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds to cover the maximum dollar value of the pending contract as set forth in this Resolution.

**NOW THEREFORE BE IT RESOLVED** by the Board of Commissioners of the Township of Middletown Sewerage Authority that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. **WEINER LAW GROUP, LLP**, be and is hereby appointed as Authority Conflict Attorney for a period of one (1) year, effective February 18, 2025, to advise the Authority in reference to legal matters pertaining to conflicts involving the Authority. The compensation shall be set forth between the Authority and the Attorney as outlined in the contract submitted to the Authority.
3. The Authority’s Executive Director, Authority Attorney or any other official, officer or employee of the Authority be and they are hereby authorized and directed to execute the contract with Weiner Law Group, LLP and any other documents required to effectuate the intent and purpose of this Resolution.
4. A copy of this Resolution shall be published in the official newspaper of the Authority as required by Law within ten (10) days of its passage.
5. This Resolution shall take effect immediately.
6. A copy of this Resolution shall be sent to:
  - a. Paul Thomson, Executive Director
  - b. John A. Napolitano, Esq., Authority Attorney
  - c. Weiner Law Group, LLP

	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner						
Rogers	X		X			
Iannaci		X	X			
Eteson			X			
Schweizer			X			
Kratz (Alt)			X			
Skelly (Alt)						X

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 Executive Director

**RES. 14/2025**

**BE IT RESOLVED** by the Township of Middletown Sewerage Authority that the **OceanFirst Financial Corp** is hereby designated as Official Depositories for funds of the Township of Middletown Sewerage Authority.

	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner						
Rogers		X	X			
Iannaci			X			
Eteson			X			
Schweizer			X			
Kratz (Alt)	X		X			
Skelly (Alt)						X

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 Executive Director

**RES. 15/2025**

**BE IT RESOLVED** by the Township of Middletown Sewerage Authority that the Two River Times, the Star Ledger and the Asbury Park Press, be and hereby are designated as the official newspapers of the Authority.

	Motion		Recorded Vote		
	1st	2nd	Aye	Nay	Abstain
Commissioner					
Rogers		X	X		
Iannaci			X		
Eteson			X		
Schweizer			X		
Kratz (Alt)	X		X		
Skelly (Alt)					X

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 Executive Director

**RES. 16/2025**

**WHEREAS**, pursuant to the provisions of the Sewerage Authorities Law, N.J.S.A. 40:14A-1, et seq, the Township of Middletown enacted an Ordinance entitled "Ordinance Creating the Township of Middletown Sewerage Authority" (Ordinance No. 634) and in said Ordinance and in the amendments to said Ordinance (Ordinance Nos. 1856 and 2019) the Township of Middletown has provided for the payment of compensation to the members of Township of Middletown Sewerage in accordance with N.J.S.A. 40:14A-5(d) and

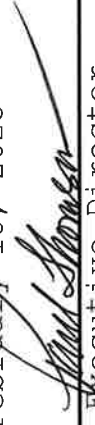
**WHEREAS**, in accordance with N.J.S.A. 40:14A-5 and pursuant to the aforementioned Ordinances, each member of the Authority is entitled to receive compensation in a sum not to exceed **ONE THOUSAND SEVEN HUNDRED FIFTY (\$1,750.00) DOLLARS PER YEAR**, commencing on February 1, 2025 and

**NOW THEREFORE BE IT RESOLVED** by the Township of Middletown Sewerage Authority that each member with exception of the chairperson receives and annual compensation of **ONE THOUSAND SEVEN HUNDRED FIFTY DOLLARS (\$1,750.00)**, commencing on February 1, 2025.

**BE IT FURTHER RESOLVED** that, in accordance with N.J.S.A. 40:14A-5 and pursuant to the aforementioned Ordinances, the Chairperson is and hereby is entitled to receive compensation in a sum not to exceed **TWO THOUSAND ONE HUNDRED FIFTY (\$2,150.00) DOLLARS PER YEAR**, commencing on February 1, 2025

Commissioner	Motion			Recorded Vote		
	1st	2nd	Aye	Nay	Abstain	Absent
Rogers	X		X			
Iannaci			X			
Eteson			X			
Schweizer			X			
Kratz (Alt)		X	X			
Skelly (Alt)						X

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Executive Director

**RES. 17/2025**

**BE IT RESOLVED** by the Township of Middletown Sewerage Authority that the schedule for its Regular Public Meetings shall here by be amended as follows:

- March 17, 2025
- April 21, 2025
- May 19, 2025
- June 16, 2025
- July 21, 2025
- August 18, 2025
- September 15, 2025
- October 20, 2025
- November 17, 2025
- December 15, 2025
- January 20, 2026
- February 17, 2026

Meetings will be held at the Administration Office of the Authority, 100 Beverly Way, Belford, NJ at 6:30 p.m.

A Public Hearing will be held at the June 16, 2025 meeting to adjust the Authority’s connection fee in accordance with N.J.S.A. 40:14A. Arrangements will be made for a Certified Court Reporter to transcribe the proceedings as required in N.J.S.A. 40:14 A-8.

The agenda for the regular meetings shall be as follows:

1. Salute to the Flag
2. Notice of Compliance with Sunshine Act
3. Roll Call
4. Minute of Regular Meeting
5. Executive Director’s Report
6. Staff Reports
7. Engineer’s Report
8. The Consent Agenda
9. Treasurer’s Report
10. General Discussion
  - a. Old Business
  - b. New Business
11. Public Comments
12. Executive Session (If Necessary)

The amended schedule shall supersede all prior published schedules.

In consideration of Executive Orders 103 (Murphy 3/9/2020), 107 (Murphy 3/21/2020), and 108 (Murphy 3/21/2020) and N.J.S.A. 10:4-6 et seq., public notice is hereby provided that the public sessions may be held via conference call. If held via conference call, instructions to attend will be posted on the Authority’s website ([www.tomsanj.com](http://www.tomsanj.com)) a minimum of seven calendar days prior to the meeting.

Please be advised that comments from the public may be submitted prior to the meeting. Comments submitted prior to the meeting must be sent via e-mail ([publiccomment@tomsanj.com](mailto:publiccomment@tomsanj.com)) or mail Attn: Executive Director, P.O. Box 205, Belford, NJ 07718 and contain the heading “Public Comment”.

	Motion			Recorded Vote		
	1st	2nd		Aye	Nay	Abstain
Commissioner						
Rogers	X			X		
Iannaci				X		
Eteson				X		
Schweizer				X		
Kratz (Alt)		X		X		
Skelly (Alt)						

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025

  
 Executive Director

**RESOLUTION 18/2025**

**SETTING GRACE PERIOD AND INTEREST RATES FOR SEWER RENTAL CHARGES**

**WHEREAS**, N.J.S.A. 40:14A permits the Board of Commissioners to fix the rate of interest to be charged for nonpayment of sewer rental charges subject to any abatement or discount for late payment of sewer rental charges as provided by law; and

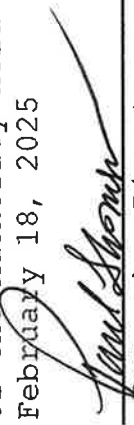
**WHEREAS**, any unpaid sewer rental charges constitute an unfair burden on those ratepayers who pay their sewer rental charges in a timely manner and delinquent ratepayers should be required to carry their share of the burden; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Middletown Sewerage Authority, that the sewer rental charges shall be due and payable quarterly in the year 2024, with a five (5) day grace period, after which dates, if unpaid, shall become delinquent, with interest charges as set for below and reverting back to the due date on any quarterly installment of sewer rental charges. The Authority Billing Supervisor is hereby authorized and directed to charge, subject to any abatement or discount for the late payment of sewer rental charges as provided by law and as has been previously established by the Authority’s Rules and Regulations duly approved by Resolution on February 22, 2022:

1. Eighteen percent (18%) per annum on any amount, charged in equal quarterly increments.

	Motion			Recorded Vote		
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner						
Rogers		X	X			
Iannaci			X			
Eteson			X			
Schweizer			X			
Kratz (Alt)	X		X			
Skelly (Alt)						X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025

  
 Executive Director



**RESOLUTION 19/2025**

**AUTHORIZING BILLING SUPERVISOR TO PROCESS CERTAIN SMALL SEWER RENTAL CHARGES REFUNDS AND CANCELLATIONS**

**WHEREAS**, State law authorizes the Board of Commissioners to authorize an employee to process sewer rental refunds of less than \$10.00 without further action of the Board of Commissioners; and


**WHEREAS**, State law authorizes the Board of Commissioners to appoint an employee to process the cancellation of any sewer rental refund, delinquency, or charges and fees imposed by the Authority of less than \$10.00 without further action of the governing body; and

**WHEREAS**, in order to realize efficiencies for the benefit of its residents, the Authority seeks to authorize its Billing Supervisor, Deirdre Colvin, to complete the foregoing.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Commissioners of the Township of Middletown Sewerage Authority, that it hereby authorizes its Billing Supervisor, Deirdre Colvin, to process certain de minimis sewer rental refunds and cancellations, to the full extent permitted by State law, for the calendar year 2025.

Commissioner	Motion		Recorded Vote		
	1st	2nd	Aye	Nay	Abstain
Rogers			X		
Iannaci	X		X		
Eteson			X		
Schweizer			X		
Kratz (Alt)		X	X		
Skelly (Alt)					X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025

  
 Executive Director

**RESOLUTION 20/2025**

**AUTHORIZING FEE FOR ISSUANCE OF AUTHORITY LIEN SALE NOTICES**

**WHEREAS**, N.J.S.A. 54:5-26 and N.J.A.C. 5:33-1.1(e)-(f) require municipalities to provide legal notice in order to conduct electronic municipal tax lien sales; and

**WHEREAS**, N.J.S.A. 40:14A-21 requires certain unpaid sewer rental charges to become a lien on the parcel. These provisions further permit the imposition of fees for legal notices that are issued, not to exceed \$25 per notice for a particular property, which may be added to the amount of the lien sale; and


**WHEREAS**, in an effort to more fairly assign fiscal responsibility for the Authority’s costs relating to delinquent ratepayers, the Authority wishes to approve the imposition of such a fee.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Middletown Sewerage Authority Board of Commissioners that it hereby authorizes and directs the imposition of a \$25 fee per lien sale notice issued, which shall be specifically assessed to the delinquent accounts that are causing the need for a lien sale.

**BE IT FURTHER RESOLVED** that the Billing Supervisor is hereby authorized and directed to take any and all appropriate steps to effectuate the foregoing.

Commissioner	Motion			Recorded Vote		
	1st	2nd	Aye	Nay	Abstain	Absent
Rogers	X		X			
Iannaci			X			
Eteson			X			
Schweizer			X			
Kratz (Alt)		X	X			
Skelly (Alt)						X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025


  
 Executive Director

**RES. 21/2025**

**BE IT RESOLVED** by the Township of Middletown Sewerage Authority that Deirdre Colvin will be a Confidential Secretary for the Authority.

	Motion		Recorded Vote		
	1st	2nd	Aye	Nay	Abstain
Commissioner					
Rogers	X		X		
Iannaci			X		
Eteson			X		
Schweizer			X		
Kratz (Alt)		X	X		
Skelly (Alt)					X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025


  
 Executive Director

## CONSENT AGENDA

In consideration of a Consent Agenda of Res. 22/2025 through 25/2025 does anyone desire to discuss an individual item on any of these resolutions

	Motion		Recorded Vote		
	1st	2nd	Aye	Nay	Abstain
Commissioner					
Rogers		X	X		
Iannaci	X		X		
Eteson			X		
Schweizer			X		
Kratz (Alt)			X		
Skelly (Alt)					X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025

  
 Executive Director


**RES. 22/2025**

**BE IT RESOLVED BY** the Township of Middletown Sewerage Authority that the Operating Bills in the amount of \$662,240.35 is hereby approved for payment.

**BE IT FURTHER RESOLVED** that OceanFirst Bank (Middletown Branch) 1250 Highway 35, Middletown, NJ 07748 transfer \$350,000.00 from the T.O.M.S.A. Revenue Account to T.O.M.S.A. Operating Account.

	Motion		Recorded Vote		
	1st	2nd	Aye	Nay	Abstain
Commissioner					
Rogers		X	X		
Iannaci	X		X		
Efeson			X		
Schweizer			X		
Kratz (Alt)			X		
Skelly (Alt)					X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025

  
 Executive Director

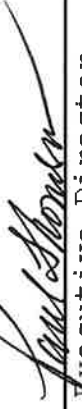
**RES. 23/2025**

**BE IT RESOLVED BY** the Township of Middletown Sewerage

Authority that the Construction Fund Bills in the amount of  
 \$305,462.38 is hereby approved for payment to meet Construction  
 Requisition No. 739.

	Motion		Recorded Vote		
	1st	2nd	Aye	Nay	Abstain
Commissioner					
Rogers		X	X		
Iannaci	X		X		
Eteson			X		
Schweizer			X		
Kratz (Alt)			X		
Skelly (Alt)					X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025

  
 Executive Director

**RES. 24/2025**

**BE IT RESOLVED BY** the Township of Middletown Sewerage Authority that the Revenue Fund Requisition No. 2/2025 in the amount of \$1,012,240.35 is hereby approved.

**BE IT FURTHER RESOLVED** that \$350,000.00 of this requisition 2/2025 has been approved for transfer in Resolution 22/2025 and that the additional \$350,000.00 be transferred into The Authority's

Payroll Checking Account at:

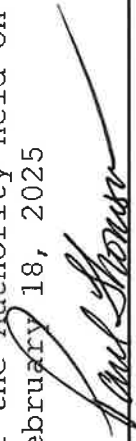
OceanFirst Bank  
(Middletown Office)

1250 Highway 35, Middletown, NJ 07748

At the request of the Executive Director.

Commissioner	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Rogers		X	X			
Iannaci	X		X			
Eteson			X			
Schweizer			X			
Kratz (Alt)			X			
Skelly (Alt)						X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025


  
Executive Director

**RES. 25/2025**

**BE IT RESOLVED** by the Township of Middletown Sewerage Authority that \$130,883.87 as authorized to be transferred from the Revenue Account at OceanFirst Bank, 1250 Highway 35 South, Middletown, N.J. 07748 to the Capital Account at OceanFirst Bank (Middletown Branch) 1250 Highway 35 South, Middletown, NJ 07748.

	Motion		Recorded Vote		
	1st	2nd	Aye	Nay	Abstain
Commissioner					
Rogers		X	X		
Iannaci	X		X		
Eteson			X		
Schweizer			X		
Kratz (Alt)			X		
Skelly (Alt)					X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025

  
 Executive Director



**RES. 26/2025**

**AUTHORIZATION TO WAIVE SEWER RENT FEES**

WHEREAS, the Township of Middletown Sewerage Authority (TOMSA) is authorized to charge ratepayers sewer rental fees in accordance with N.J.A.C. 40:14A-1; and

WHEREAS, TOMSA has over 25,000 ratepayer accounts that are charged quarterly; and

WHEREAS, certain ratepayers lose the ability to occupy their residence as a result of fire, flood or other natural disaster; and

WHEREAS, the Township Building Department and/or Fire Marshall provide documentation that the residence is uninhabitable; and


THEREFORE RESOLVED, that the Billing Supervisor of the Township of Middletown Sewerage Authority is hereby authorized to waive sewer rental fees for up to four quarters or until the Township Building Department indicates the residence is habitable, whichever is less, and the following accounts below meet the requirements for relief.

*Account Number*  
33641

*Reason*  
Fire

	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner						
Rogers			X			
Iannaci		X	X			
Eteson			X			
Schweizer			X			
Kratz (Alt)	X		X			
Skelly (Alt)						X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025

  
 Executive Director

**RES. 27/2025**

**REVISIONS TO RULES AND REGULATIONS**

**WHEREAS**, the Authority realizes the necessity of promulgating rules and regulations to be pursued in sections, 7A.3 Authorities responsibilities-Sewer mains, 7A.4 post Tv inspections, 7A.6 check valves-backflow preventers, 7A.8 neutralizer of condensate acids, 7B.1 Osha-Peosh shoring protection, and

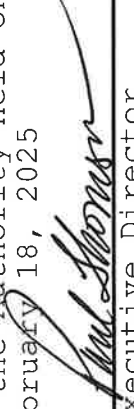
**WHEREAS**, the most recent amendment was approved by the Board by Resolution No. 24/2021 and the Authority amends its rules and regulations from time-to-time as it deems appropriate, and

**NOW THEREFORE RESOLVED**, by the Board of Commissioners of the Township of Middletown Sewerage Authority authorizes the Executive Director to revise the existing rules and regulations as follows and issue to same:

- o Section- 7A.3 Authorities responsibilities for collection system piping will be strictly main collection piping. All laterals from the connection point of the main to the premises will be the responsibility of the premises.
- o Section- 7A.4 all new connections will require a post tv inspection after the backfill - restoration has been completed to confirm the integrity of the pipe is installed correctly without damage, due to backfilling operations prior to the Authority’s acceptance of work completed.
- o Section- 7A.6 Mandatory check valves-backflow preventers in locations that fixtures on premises are lower than the curb elevations or upstream manhole rim elevations.
- o Section- 7A.8 In the event that condensation lines connected to sewer system are approved by the Authority, a condensation neutralizer pump must be installed to prevent corrosive fluids from entering the collection system. Sample may be required by the Authority to confirm that acids-corrosives have been neutralized.
- o Section- 7B.1 Protective shoring per OSHA- Peosh regulations to be required for the Authority to perform lateral connection inspections for safety of all employees.

Commissioner	Motion		Recorded Vote		
	1st	2nd	Aye	Nay	Abstain
Rogers	X		X		
Iannaci		X	X		
Eteson			X		
Schweizer			X		
Kratz (Alt)			X		
Skelly (Alt)					X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025

  
Executive Director

**Res. 28/2025**

**RESOLUTION AUTHORIZING THE HIRING OF PLANT SUPERINTENDENT**

**WHEREAS**, the Authority by previous motion approved the hiring of John Ennis as the Authority Plant Superintendent and the Authority wishes to formalize the hiring by Resolution; and

**WHEREAS**, the Township of Middletown Sewerage Authority (the “Authority”) has a need for a Plant Superintendent to fill a vacancy; and

**WHEREAS**, the Plant Superintendent’s primary responsibilities will be overseeing plant operations with the Executive Director, and such other duties and conditions as approved and directed by the Executive Director; and

**WHEREAS**, the Plant Superintendent is a full-time position; and

**WHEREAS**, the Plant Superintendent shall be compensated at an annual rate of \$140,000.00; and

**WHEREAS**, John Ennis has experience in the field of plant management holds NJDEP S4 License, NJDEP C3 License, and has submitted a resume to the Authority for consideration; and

**WHEREAS**, John Ennis has demonstrated experience and qualifications for the position available; and

**WHEREAS**, the Authority wishes to hire John Ennis for the position of Plant Superintendent; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds in the salary line item to cover the maximum dollar value of the Plant Manager position as set forth in the Resolution.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Middletown Sewerage Authority, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority hereby hires and appoints John Ennis to the position of Plant Superintendent, effective March 3, 2025, and to be afforded compensation in the amount of \$140,000.00 per annum, in accordance with the terms of a mutually agreed upon contract.
3. The Authority Attorney is authorized to prepare an Employment Contract setting forth the terms of John Ennis’ employment.
4. The Authority’s Executive Director, Authority Attorney or any other official, officer or employee of the Authority be, and they are hereby authorized to execute any and all documents and to take any and all actions necessary to complete and realize the intent and purpose of this Resolution.
5. A copy of this Resolution shall be sent to:
  - a) Paul Thomson, Executive Director; and
  - b) John A. Napolitano, Esq., Authority Attorney; and
  - c) John Ennis

	Motion		Recorded Vote			
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner						
Rogers			X			
Iannaci	X		X			
Eteson			X			
Schweizer			X			
Kratz (Alt)		X	X			
Skelly (Alt)						X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025



Executive Director

RES. 29/2025

**AUTHORIZING THE EXECUTION OF EMPLOYMENT CONTRACT FOR THE POSITION OF PLANT SUPERINTENDENT TO THE TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY**

**EFFECTIVE MARCH 3, 2025**

**WHEREAS**, for the more efficient operation of the Authority the Township of Middletown Sewerage Authority (“Authority”) has a need to authorize an employment agreement for the position of Plant Superintendent; and

**WHEREAS**, John Ennis has demonstrated through experience with the Authority, qualifications for the position; and

**WHEREAS**, the Authority wishes to enter into an employment contract with John Ennis; and

**WHEREAS**, in accordance with N.J.A.C. 5:30-5.4(a)(3), the Authority certifies the availability of funds in the salary line item to cover the maximum dollar value of the position as set forth in the employment contract; and

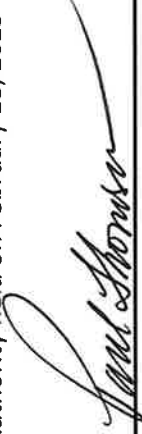
**WHEREAS**, the proposed employment contract is incorporated by reference in this Resolution and is on file with the Authority.

**NOW, THEREFORE, BE IT RESOLVED**, by the governing body of the Township of Middletown Sewerage Authority, that:

1. The aforesaid recitals are incorporated herein as though fully set forth at length.
2. The Authority hereby authorizes an employment contract with for the position of Plant Superintendent to the Township of Middletown Sewerage Authority as of February 20, 2024.
3. The Executive Director is hereby authorized and directed to execute the proposed employment contract and any and all additional documents necessary to realize the intent and purpose of this Resolution.
4. A copy of this Resolution shall be sent to:
  - a) Paul Thomson, Executive Director
  - b) John A. Napolitano, Esq., Authority Attorney

	Motion			Recorded Vote		
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner						
Rogers	X		X			
Iannaci			X			
Eteson			X			
Schweizer			X			
Kratz (Alt)		X	X			
Skelly (Alt)						X

I, Paul Thomson, Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025



Executive Director

**RES. 30/2025**

**RESOLUTION AUTHORIZING CONTRACTS WITH CERTAIN APPROVED STATE  
CONTRACT VENDORS FOR CONTRACTING UNITS  
PURSUANT TO N.J.S.A 40A:11-12A**

**WHEREAS**, the Township of Middletown Sewerage Authority pursuant to N.J.S.A. 40A:11-12A and N.J.A.C. 5:34-7.29(c), may by resolution and without advertising for bids, purchase any goods or services under the State of New Jersey Cooperative Purchasing Program for any State contracts entered into on behalf of the State by the Division of Purchase and Property in the Department of the Treasury; and

**WHEREAS**, the Township of Middletown Sewerage Authority has the need on a timely basis to purchase good or services utilizing State contracts; and

**WHEREAS**, the Township of Middletown Sewerage Authority intends to enter into contracts with the attached Referenced State Contract Vendors through this resolution and properly executed contracts, which shall be subject to all the conditions applicable to the current State contracts; and


**NOW THEREFORE RESOLVED**, that the Board of Commissioners of the Township of Middletown Sewerage Authority authorizes the Purchasing Agent to purchase certain goods or services from those approved New Jersey State Contract Vendors on the attached list, pursuant to all conditions of the individual State contracts; and

**BE IT FURTHER RESOLVED**, that the governing body of the Township of Middletown Sewerage Authority pursuant to N.J.A.C. 5:30-5.5(b), the certification of available funds, shall either certify the full maximum amount against the budget at the time the contract is awarded, or no contract amount shall be chargeable or certified until such time as the goods or services are ordered or otherwise called for prior to placing the order, and a certification of availability of funds is made by the Executive Director; and

**BE IT FURTHER RESOLVED**, that the duration of the contracts between the Township of Middletown Sewerage Authority and the Referenced State Contract Vendors shall be from February 18, 2025 to February 18, 2026.

	Motion		Recorded Vote		
	1st	2nd	Aye	Nay	Abstain
Commissioner					
Rogers	X		X		
Iannaci		X	X		
Eteson			X		
Schweizer			X		
Kratz (Alt)			X		
Skelly (Alt)					X

I, Paul Thomson, Executive Director, of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on February 18, 2025

  
Executive Director