

TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY

AGENDA FOR REGULAR AND REORGANIZATION MEETING

Administrative Office of the Authority, 100 Beverly Way, Belford, NJ

FEBRUARY 18, 2025 6:30 P.M.

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MINUTES OF REGULAR MEETING

JANUARY 21, 2025

CONSENT AGENDA

RESOLUTIONS 22/2025 THROUGH 25/2025

M_____ S_____

RE__CR__MI__SS__WK__ES__

TREASURER'S REPORT

OPERATING BILLS

RES. 22/2025 APPROVING PAYMENT OF OPERATING BILLS IN THE AMOUNT OF \$662,240.35

M_____ S_____

RE__CR__MI__SS__WK__ES__

CONSTRUCTION FUND

RES. 23/2025 APPROVING PAYMENT OF CONSTRUCTION FUND BILLS OF \$305,462.38

M_____ S_____

RE__CR__MI__SS__WK__ES__

REVENUE FUND REQ. 2/2025

RES. 24/2025 APPROVING REVENUE FUND REQ. 2/2025 IN THE AMOUNT OF \$1,012,240.35

M_____ S_____

RE__CR__MI__SS__WK__ES__

CONSTRUCTION TRANSFER

RES. 25/2025 APPROVING TRANSFER TO THE CONSTRUCTION ACCOUNT IN THE AMOUNT OF \$130,883.87

M_____ S_____

RE__CR__MI__SS__WK__ES__

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PUBLIC COMMENTS

CLOSE PUBLIC MEETING TIME: _____

M _____ S _____

RE __ CR __ MI __ SS __ WK __ ES __

EXECUTIVE SESSION

IN TIME: _____

M _____ S _____

RE __ CR __ MI __ SS __ WK __ ES __

EXECUTIVE MINUTES - NO EXECUTIVE SESSION IN
JANUARY

OUT TIME: _____

M _____ S _____

RE __ CR __ MI __ SS __ WK __ ES __

ADJOURNMENT:

AT _____ P.M.

M _____ S _____

RE __ CR __ MI __ SS __ WK __ ES __

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ENGINEER'S STATUS REPORT

FEBRUARY 10, 2025

SEE ATTACHED COLLIERS ENGINEER REPORT

STAFF REPORTS

SAFETY MANAGER

PLANT MANAGER

MAINTENANCE DEPT.

COLLECTIONS

EXECUTIVE DIRECTOR

BUDGET ANALYSIS

OPERATING BUDGET ANALYSIS THROUGH
DECEMBER 31, 2024

GENERAL DISCUSSION:

OLD BUSINESS

NEW BUSINESS

Charge for RV Dumping
Forming Committees

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**AUTHORIZATION TO WAIVE
SEWER RENT FEE**

RES. 26/2025 AUTHORIZATION TO WAIVE SEWER RENT
FEES DUE TO FIRE.

M _____ S _____

RE __ CR __ MI __ SS __ WK __ ES __

**AMENDMENT OF THE AUTHORITY'S
RULES AND REGULATIONS**

RES. 27/2025 REVISING THE AUTHORITY'S RULES
AND REGULATIONS

M _____ S _____

RE __ CR __ MI __ SS __ WK __ ES __

HIRING PLANT SUPERINTENDENT

RES 28/2025 APPROVING HIRE OF PLANT SUPERINTENDENT

M _____ S _____

RE __ CR __ MI __ SS __ WK __ ES __

**AUTHORIZING EXECUTIVE DIRECTOR
TO SIGN EMPLOYMENT CONTRACTS**

RES. 29/2025 AUTHORIZING THE EXECUTIVE
DIRECTOR TO SIGN EMPLOYMENT CONTRACT FOR
PLANT SUPERINTENDENT

M _____ S _____

RE __ CR __ MI __ SS __ WK __ ES __

STATE CONTRACT AUTHORIZATION

RES. 30/2025 APPROVING THE USE OF CERTAIN
APPROVED STATE CONTRACT VENDORS.

M _____ S _____

RE __ CR __ MI __ SS __ CA __ WK __ ES __

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MEETING CALLED TO ORDER

AT P.M. BY CHAIRPERSON SCHWEIZER

PLEDGE OF ALLEGIANCE

MEETING STATEMENT

ROLL CALL

MS. ETESON _____
MR. ROGERS _____
MR. IANNACI _____
MR. SCHWEIZER _____
MR. KRATZ _____
MR. SKELLY _____

REORGANIZATION

APPOINTMENT OF CHAIRPERSON

RES. 07/2025 APPOINTMENT OF _____
AS CHAIRPERSON

M _____ S _____

RE __ CR __ MI __ SS __ WK __ ES __

**APPOINTMENT OF VICE
CHAIRPERSON**

RES. 08/2025 APPOINTMENT OF _____
AS VICE CHAIRPERSON

M _____ S _____

RE __ CR __ MI __ SS __ WK __ ES __

**APPOINTMENT OF
SECRETARY/TREASURER**

RES. 09/2025 APPOINTMENT OF _____
AS SECRETARY/TREASURER

M _____ S _____

RE __ CR __ MI __ SS __ WK __ ES __

APPOINTMENT OF ATTORNEY

RES. 10/2025 APPOINTMENT OF
JOHN NAPOLITANO OF CLEARY, GIACOBBE,
ALFIERI, JACOBS, LLC AS ATTORNEY

M _____ S _____

RE __ CR __ MI __ SS __ WK __ ES __

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APPOINTMENT OF AUDITOR

RES. 11/2025 APPOINTMENT OF HOLMAN, FRENIA,
ALLISON, P.C. AS AUDITOR

M_____ S_____

RE__CR__MI__SS__WK__ES__

APPOINTMENT OF ENGINEER

RES. 12/2025 (A-B) APPOINTMENT OF
COLLIERS ENGINEERING AS ENGINEER
AND REMINGTON & VERNICK, T & M, PS & S,
VAN CLEEF AND CME AS PROJECT ENGINEERS.

M_____ S_____

RE__CR__MI__SS__WK__ES__

**APPOINTMENT OF CONFLICT
ATTORNEY**

RES. 13/2025 APPOINTMENT OF
WEINER LAW GROUP,LLP AS CONFLICT ATTORNEY

M_____ S_____

RE__CR__MI__SS__WK__ES__

OFFICIAL DEPOSITORY

RES. 14/2025 DESIGNATING OCEANFIRST
FINANCIAL CORP. AS OFFICIAL DEPOSITORY

M_____ S_____

RE__CR__MI__SS__WK__ES__

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OFFICIAL NEWSPAPERS

RES. 15/2025 DESIGNATING THE TWO RIVER TIMES,
THE STAR LEDGER AND THE ASBURY PARK PRESS AS
OFFICIAL NEWSPAPERS

M_____ S_____

RE__CR__MI__SS__WK__ES__

MEMBERS' SALARY

RES. 16/2025 APPROVING ANNUAL SALARY OF
CHAIRPERSON AND MEMBERS

M_____ S_____

RE__CR__MI__SS__WK__ES__

MEETING DATES

RES. 17/2025 APPROVING REGULAR MEETING DATES
FROM MARCH 2025 TO FEBRUARY 2026

M_____ S_____

RE__CR__MI__SS__WK__ES__

GRACE PERIOD AND INTEREST RATES

RES. 18/2025 APPROVING GRACE PERIOD AND
INTEREST RATES.

M_____ S_____

RE__CR__MI__SS__WK__ES__

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SEWER REFUNDS AND CANCELLATIONS RES. 19/2025 APPROVING REFUNDS AND CANCELLATIONS

M_____ S_____

RE__CR__MI__SS__WK__ES__

FEEES FOR LIEN SALE NOTICES RES. 20/2025 APPROVING FEES FOR LIEN SALE NOTICES

M_____ S_____

RE__CR__MI__SS__WK__ES__

CONFIDENTIAL SECRETARY RES. 21/2025 APPROVING DEIRDRE COLVIN AS
CONFIDENTIAL SECRETARY

M_____ S_____

RE__CR__MI__SS__WK__ES__
