

**TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY**

**AGENDA FOR REGULAR MEETING**

Administrative Office of the Authority, 100 Beverly Way, Belford, NJ

**NOVEMBER 18, 2024 6:30 P.M.**

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**MEETING CALLED TO ORDER**

AT P.M. BY CHAIRPERSON SCHWEIZER

PLEDGE OF ALLEGIANCE

MEETING STATEMENT

**ROLL CALL**

MR. AVETA \_\_\_\_\_  
MR. ROGERS \_\_\_\_\_  
MR. IANNACI \_\_\_\_\_  
MS. ETESON \_\_\_\_\_  
MR. SCHWEIZER \_\_\_\_\_  
MR. KRATZ \_\_\_\_\_  
MR. SKELLY \_\_\_\_\_

**MINUTES OF REGULAR MEETING**

OCTOBER 21, 2024

M \_\_\_\_\_ S \_\_\_\_\_

CA \_\_ CR \_\_ MI \_\_ RE \_\_ SS \_\_ WK \_\_ ES \_\_

**CONSENT AGENDA**

RESOLUTIONS 113/2024 THROUGH 116/2024

M \_\_\_\_\_ S \_\_\_\_\_

CA \_\_ CR \_\_ MI \_\_ RE \_\_ SS \_\_ WK \_\_ ES \_\_

**OPERATING BILLS**

RES. 113/2024 APPROVING PAYMENT OF OPERATING BILLS IN THE AMOUNT OF \$549,448.31

M \_\_\_\_\_ S \_\_\_\_\_

CA \_\_ CR \_\_ MI \_\_ RE \_\_ SS \_\_ WK \_\_ ES \_\_

**CONSTRUCTION FUND**

RES. 114/2024 APPROVING PAYMENT OF CONSTRUCTION FUND BILLS OF \$290,707.99

M \_\_\_\_\_ S \_\_\_\_\_

CA \_\_ CR \_\_ MI \_\_ RE \_\_ SS \_\_ WK \_\_ ES \_\_

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**REVENUE FUND REQ. 11/2024**

RES. 115/2024 APPROVING REVENUE FUND  
REQ. 11/2024 IN THE AMOUNT OF \$899,448.31

M\_\_\_\_\_ S\_\_\_\_\_

CA\_\_CR\_\_MI\_\_RE\_\_SS\_\_WK\_\_\_\_ES\_\_\_\_\_

**CONSTRUCTION TRANSFER**

RES. 116/2024 APPROVING TRANSFER TO THE  
CONSTRUCTION ACCOUNT IN THE AMOUNT OF  
\$290,707.99

M\_\_\_\_\_ S\_\_\_\_\_

CA\_\_CR\_\_MI\_\_RE\_\_SS\_\_WK\_\_\_\_ES\_\_\_\_\_

**2023 AUDIT AFFIDAVIT**

RES. 117/2024 AUDIT GROUP RESOLUTION AND  
AFFIDAVIT

M\_\_\_\_\_ S\_\_\_\_\_

CA\_\_CR\_\_MI\_\_RE\_\_SS\_\_WK\_\_\_\_ES\_\_\_\_\_

**2025 BUDGET INTRODUCTION AND  
APPROVAL**

RES. 118/2024 AUTHORIZING THE INTRODUCTION  
AND APPROVAL OF THE 2025 OPERATING

M\_\_\_\_\_ S\_\_\_\_\_

CA\_\_CR\_\_MI\_\_RE\_\_SS\_\_WK\_\_\_\_ES\_\_\_\_\_

**2025 OPERATING BUDGET HEARING**

RES. 119/2024 AUTHORIZING FORWARDING OF THE 2025  
BUDGET TO THE NJ DIVISION OF LOCAL GOVERNMENT  
SERVICES FOR REVIEW

M\_\_\_\_\_ S\_\_\_\_\_

CA\_\_CR\_\_MI\_\_RE\_\_SS\_\_WK\_\_\_\_ES\_\_\_\_\_

**RISK MANAGER NEW JERSEY  
UTILITIES AUTHORITY JOINT  
INSURANCE FUND**

RES. 120/2024 NAMING RISK MANAGEMENT CONSULTANT  
FOR ONE YEAR 1/1/2025 TO 12/31/2025

M\_\_\_\_\_ S\_\_\_\_\_

CA\_\_CR\_\_MI\_\_RE\_\_SS\_\_WK\_\_\_\_ES\_\_\_\_\_

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**ENGINEER'S STATUS REPORT**

November 12, 2024

SEE ATTACHED COLLIERS ENGINEER REPORT

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**STAFF REPORTS**

**SAFETY MANAGER**

**PLANT MANAGER**

**MAINTENANCE DEPT.**

**COLLECTIONS**

**INTERIM EXECUTIVE DIRECTOR/  
STAFF ENGINEER REPORT**

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**BUDGET ANALYSIS**

OPERATING BUDGET ANALYSIS THROUGH  
SEPTEMBER 30, 2024

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**CASH MANAGEMENT REPORT**

CASH MANAGEMENT REPORT THROUGH  
OCTOBER 31, 2024

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**PUBLIC COMMENTS**

CLOSE PUBLIC MEETING TIME: \_\_\_\_\_

M \_\_\_\_\_ S \_\_\_\_\_

CA \_\_\_ CR \_\_\_ MI \_\_\_ RE \_\_\_ SS \_\_\_ WK \_\_\_ ES \_\_\_\_\_

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**GENERAL DISCUSSION:**

**OLD BUSINESS**

**NEW BUSINESS**

**EXECUTIVE SESSION**

IN TIME: \_\_\_\_\_

M \_\_\_\_\_ S \_\_\_\_\_

CA \_\_\_ CR \_\_\_ MI \_\_\_ RE \_\_\_ SS \_\_\_ WK \_\_\_ ES \_\_\_

EXECUTIVE MINUTES:

OUT TIME: \_\_\_\_\_

M \_\_\_\_\_ S \_\_\_\_\_

CA \_\_\_ CR \_\_\_ MI \_\_\_ RE \_\_\_ SS \_\_\_ WK \_\_\_ ES \_\_\_

**EXECUTIVE SESSION**

RES. 121/2024 EXECUTIVE SESSION  
IF NECESSARY

1

UNION CORRESPONDENCE

M \_\_\_\_\_ S \_\_\_\_\_

CA \_\_\_ CR \_\_\_ MI \_\_\_ RE \_\_\_ SS \_\_\_ WK \_\_\_ ES \_\_\_

ADJOURNMENT:

AT \_\_\_\_\_ P.M.

M \_\_\_\_\_ S \_\_\_\_\_

CA \_\_\_ CR \_\_\_ MI \_\_\_ RE \_\_\_ SS \_\_\_ WK \_\_\_ ES \_\_\_