


CONSENT AGENDA

In consideration of a Consent Agenda of Res. 113/2024 through 116/2024 does anyone desire to discuss an individual item on any of these resolutions?

	Motion			Recorded Vote		
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner						
Aveta		X	X			
Rogers	X		X			
Iannaci			X			
Eteson			X			
Schweizer			X			
Kratz (Alt)						
Skelly (Alt)						

I, Paul Thomson, Interim Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on November 18, 2024


 Interim Executive Director


RES. 113/2024

BE IT RESOLVED BY the Township of Middletown Sewerage Authority that the Operating Bills in the amount of \$549,448.31 is hereby approved for payment.

BE IT FURTHER RESOLVED that OceanFirst Bank (Middletown Branch) 1250 Highway 35, Middletown, NJ 07748 transfer \$549,448.31 from the T.O.M.S.A. Revenue Account to T.O.M.S.A. Operating Account.

Commissioner	Motion			Recorded Vote			
	1st	2nd		Aye	Nay	Abstain	Absent
Aveta		X		X			
Rogers	X			X			
Iannaci				X			
Eteson				X			
Schweizer				X			
Kratz (Alt)							
Skelly (Alt)							

I, Paul Thomson, Interim Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on November 18, 2024


Interim Executive Director


RES. 114/2024

BE IT RESOLVED BY the Township of Middletown Sewerage

Authority that the Construction Fund Bills in the amount of
\$290,707.99 is hereby approved for payment to meet Construction
Requisition No. 736.

	Motion			Recorded Vote		
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner						
Aveta		X	X			
Rogers	X		X			
Iannaci			X			
Eteson			X			
Schweizer			X			
Kratz (Alt)						
Skelly (Alt)						

I, Paul Thomson, Interim
Executive Director of the
Township of Middletown
Sewerage Authority, do hereby
certify that the foregoing is
a true copy of a resolution
adopted by the Authority at a
meeting of the Authority held
on November 18, 2024


Interim Executive Director

RES. 115/2024

BE IT RESOLVED BY the Township of Middletown Sewerage Authority that the Revenue Fund Requisition No. 11/2024 in the amount of \$899,448.31 is hereby approved.

BE IT FURTHER RESOLVED that \$549,448.31 of this requisition 11/2024 has been approved for transfer in Resolution 113/2024 and that the additional \$350,000.00 be transferred into The

Authority's Payroll Checking Account at:

OceanFirst Bank

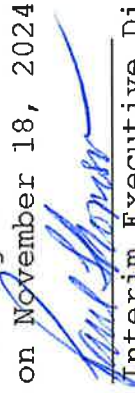
(Middletown Office)

1250 Highway 35, Middletown, NJ 07748

At the request of the Executive Director.

Commissioner	Motion			Recorded Vote		
	1st	2nd	Aye	Nay	Abstain	Absent
Aveta		X	X			
Rogers	X		X			
Iannaci			X			
Eteson			X			
Schweizer			X			
Kratz (Alt)						
Skelly (Alt)						

I, Paul Thomson, Interim Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on November 18, 2024



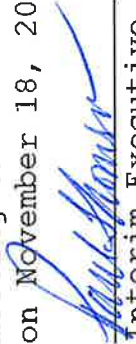
Interim Executive Director

RES. 116/2024

BE IT RESOLVED by the Township of Middletown Sewerage Authority that \$290,707.99 as authorized to be transferred from the Revenue Account at OceanFirst Bank, 1250 Highway 35 South, Middletown, N.J. 07748 to the Capital Account at OceanFirst Bank (Middletown Branch) 1250 Highway 35 South, Middletown, NJ 07748.

	Motion			Recorded Vote		
	1st	2nd	Aye	Nay	Abstain	Absent
Commissioner Aveta		X	X			
Rogers	X		X			
Iannaci			X			
Eteson			X			
Schweizer			X			
Kratz (Alt)						
Skelly (Alt)						

I, Paul Thomson, Interim Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on November 18, 2024


 Interim Executive Director

RES 11/7/2024

WHEREAS, NJSA 40:15 A-15 requires the Governing Body of each local Authority to cause an Annual Audit of its Accounts to be made, and

WHEREAS, the Annual Report for the Fiscal Year ended 2023 has been completed and filed with the Director of Local Government Services pursuant to NJSA 40:5A-15, and

WHEREAS, NJSA 40A:15 -17 requires the Governing Body of each Authority to, within 45 days of the receipt of the Annual Report, Certify by Resolution to the Local Finance Board, that each Member thereof, has personally reviewed that Annual Audit and specifically the sections of the Audit Report entitled "General Comments" and "Recommendations" and has evidenced same by Group Affidavit in the form prescribed by the Local Finance Board and

WHEREAS, the Members of the Governing Body have received the Annual Audit and personally reviewed that Annual Audit, and have specifically reviewed the sections of the Annual Audit entitled "General Comments" and "Recommendations" in accordance with NJSA 40A-5A-17

NOW THEREFORE BE IT RESOLVED by the Governing Body of the Township of Middletown Sewerage Authority hereby certifies to the Local Finance Board of the State of New Jersey that each Governing Body Member has personally reviewed the Annual Audit report for the Fiscal year ended 2023 and specifically has reviewed the sections of the Audit entitled "General Comments" and "Recommendations" and has evidenced same by Group Affidavit in the form prescribed by the Local Finance Board


IT IS FURTHER RESOLVED that the Secretary of the Authority is hereby directed to promptly submit to the Local Finance Board the aforesaid Group Affidavit, accompanied by a Certified True Copy of this Resolution.

IT IS HEREBY CERTIFIED THAT THIS IS A TRUE COPY OF THE RESOLUTION PASSED AT THE MEETING HELD ON NOVEMBER 18, 2024.


Steven Schweizer
Chairperson

Commissioner	1st	2nd	Aye	Nay	Abstain	Absent
Aveta			X			
Rogers	X		X			
Iannaci			X			
Eteson			X			
Schweizer			X			
Kratz (Alt)		X				
Skelly (Alt)						

I, Paul Thomson, Interim Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on November 18, 2024


 Interim Executive Director

**TOWNSHIP OF MIDDLETOWN
SEWERAGE AUTHORITY**

MEMBERS OF THE AUTHORITY

STEVEN SCHWEIZER
Chairperson
ROSEANN ETESON
Vice Chairperson
EDWARD SKELLY
Secretary/Treasurer
CHRISTOPHER AVETA
MICHAEL IANNACI
CHARLES W. ROGERS, III
WILLIS KRATZ

PAUL THOMSON
*Interim Executive Director/
Staff Engineer*



ADMINISTRATION BUILDING
100 BEVERLY WAY
TELE: (732) 495-1010
FAX: (732) 495-4565

PO BOX 205
BELFORD, NJ 07718
WWW.TOMSANJ.COM

**GROUP AFFIDAVIT
PRESCRIBED BY
THE NEW JERSEY LOCAL FINANCE BOARD
AUDIT REVIEW CERTIFICATE**

We the Members of the Governing Body of the Township of Middletown Sewerage Authority being of full age and being duly sworn to law, upon our oath depose and say:

1. We are duly appointed members of the Township of Middletown Sewerage Authority.
2. We certify pursuant to N.J.S.A. 40A:5A-17, that we have each reviewed the Annual Audit Report for the Fiscal Year 2023 and specifically the sections of the Audit report entitled "General Comments" and "Recommendations".

SIGNATURE:

Steven Schweizer, Chairperson *Steven Schweizer*
Roseann Eteson, Vice Chairperson *Roseann Eteson*
Edward Skelly, Secretary/Treasurer *Edward Skelly*
Christopher Aveta, Member *Christopher Aveta*
Charles Rogers, Member *Charles Rogers III*
Michael Iannaci, Member *Michael Iannaci*
Willis Kratz, Member *Willis Kratz*

SWORN TO AND SUBSCRIBED BEFORE ME THIS 18th DAY OF NOVEMBER, 2024

Mitchell Jacobs
Attorney at Law
State of New Jersey

2025 AUTHORITY BUDGET RESOLUTION

Middletown Sewerage Authority

FISCAL YEAR: January 01, 2025 to December 31, 2025

WHEREAS, the Annual Budget for Middletown Sewerage Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025 has been presented before the governing body of the Middletown Sewerage Authority at its open public meeting of November 18, 2024; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$15,891,076.98, Total Appropriations including any Accumulated Deficit, if any, of \$14,102,808.09, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$11,145,000.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$2,185,000.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Middletown Sewerage Authority, at an open public meeting held on November 18, 2024 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the) Middletown Sewerage Authority for the fiscal year beginning January 01, 2025 and ending December 31, 2025, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Middletown Sewerage Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 16, 2024.

 _____
(Secretary's Signature) 11/18/2024
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Steven Schweizer	X			
Roseann Eteson	X			
Christopher Aveta	X			
Charles W. Rogers III	X			
Michael Iannaci	X			
Willis Kratz- Alternate				
Edward SkuHy- Alternate				

RES. 119/2024

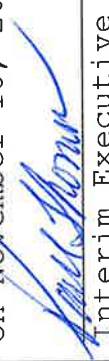
WHEREAS, the Township of Middletown Sewerage Authority is required to submit a 2025 approved Operating and Capital Improvement Budget to the State of New Jersey, Department of Community Affairs, Director of Division of Local Government Services by November 1, 2024 for their review and certification and

NOW THEREFORE BE IT RESOLVED by the Township of Middletown

Sewerage Authority that the Approved 2025 budget attached: is hereby authorized to be forwarded to the Department of Community Affairs.

Commissioner	Motion		Recorded Vote		
	1st	2nd	Aye	Nay	Abstain
Aveta			X		
Rogers			X		
Iannaci			X		
Eteson			X		
Schweizer			X		
Kratz (Alt)		X			
Skelly (Alt)	X				

I, Paul Thomson, Interim Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on November 18, 2024


 Interim Executive Director

RISK MANAGEMENT CONSULTANT'S AGREEMENT

THIS AGREEMENT entered into this 1st day of January, 2025, between the Middletown Sewage Authority (hereinafter referred to as MSA) and Acrisure LLC DBA IMAC Insurance Agency (hereinafter referred to as the CONSULTANT).

WHEREAS, the CONSULTANT has offered to the MSA professional risk management consulting services as required in the bylaws of the New Jersey Utility Authority, and;

WHEREAS, the MSA desires these professional services pursuant to the resolution adopted by the governing body of the MSA at a meeting held November 18, 2024 and;

NOW, THEREFORE, the parties in consideration of the mutual promises and covenants set forth herein, agree as follows:

- I.** For and in consideration of the amount stated hereinafter, the CONSULTANT shall:
- a) Assist the MSA in identifying its insurable Property & Casualty exposures and to recommend professional methods to reduce, assume or transfer the risk or loss.
 - b) Assist the MSA in understanding the various coverages available from the New Jersey Utility Authority and the Municipal Excess Liability Joint Insurance Fund.
 - c) Review with the MSA any additional coverages that the CONSULTANT feels should be carried but are not available from the New Jersey Utility Authority and subject to the MSA's authorization, place such coverages outside the the New Jersey Utility Authority,.
 - d) Assist the MSA in the preparation of applications, statements of values, and similar documents requested by the the New Jersey Utility Authority,, it being understood that this Agreement does not include any appraisal work by the CONSULTANT.
 - e) Review Certificates of Insurance from contractors, vendors and professionals when requested by the MSA.
 - f) Review the MSA's assessment as prepared by the the New Jersey Utility Authority, and assist the MSA in the preparation of its annual insurance budget.
 - g) Review the loss and engineering reports and generally assist the safety committee in its loss containment objectives. Also, attend no less than one (1) municipal safety committee meeting per annum to promote the safety objectives and goals of the MSA and the the New Jersey Utility Authority,.
 - h) Assist where needed in the settlement of claims, with the understanding that the scope of the CONSULTANT's involvement does not include the work normally done by a public adjuster.

i) Perform any other risk management related services required by the the New Jersey Utility Authority,'s bylaws.

2. In exchange for the above services, the CONSULTANT shall be compensated in the following manner:

a) The CONSULTANT shall be paid by the MSA a fee as compensation for services rendered, an amount equal to six percent (6%) of the MSA's annual assessment as promulgated by the New Jersey Utility Authority's. Said fee shall be paid to the CONSULTANT within thirty (30) days of payment of the MSA's assessment.

b) For any insurance coverages authorized by the MSA to be placed outside the New Jersey Utility Authority, the CONSULTANT shall receive as compensation the normal brokerage commissions paid by the insurance company. The premiums for said policies shall not be added to the New Jersey Utility Authority's assessment in computing the fee outlined in 2 (a).

c) If the MSA shall require of the CONSULTANT extra services other than those outlined above, the CONSULTANT shall be paid by the MSA a fee at the rate of ___N/A___ per hour, in addition to actual expenses incurred.

3. The term of this Agreement shall be three (1) year. However, this Agreement may be terminated by either party at any time by mailing to the other written notice, certified mail return receipt, calling for termination at not less than thirty (30) days thereafter. In the event of termination of this Agreement, the CONSULTANT's fees outlined in 2 (a) above shall be prorated to date of termination.

ATTEST:



Middletown Sewage Authority:



ATTEST:

Karen Waters

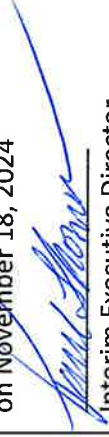
CONSULTANT:

Joseph Mavillo

Note: This sample has been promulgated by the MEL to assist members in preparing or negotiating agreements with their risk managers. It does not represent an official statement of MEL policy, nor is it an endorsement of any form or amount of compensation. Careful consideration at the local level should be given to determine how the document may be amended to meet a community's unique needs or desires. Prior to use, the sample should also be reviewed by the local attorney for form, consistency with local JIF bylaws, inclusion of affirmative action language, etc.

Commissioner	Motion			Recorded Vote		
	1st	2nd	Aye	Nay	Abstain	Absent
Aveta			X			
Rogers	X		X			
Iannaci			X			
Eteson			X			
Schweizer			X			
Kratz (Alt)						
Skelly (Alt)		X				

I, Paul Thomson, Interim Executive Director of the Township of Middletown Sewerage Authority, do hereby certify that the foregoing is a true copy of a resolution adopted by the Authority at a meeting of the Authority held on November 18, 2024


Interim Executive Director

**RESOLUTION FOR RENEWAL OF MEMBERSHIP
IN THE
NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**

WHEREAS, the Township of Middletown SA is a member of the New Jersey Utility Authorities Joint Insurance Fund; and

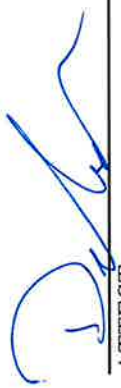
WHEREAS, said renewed membership terminates as of December 31, 2024 unless earlier renewed by agreement between the Authority and the Fund; and

WHEREAS, the Authority desires to renew said membership;

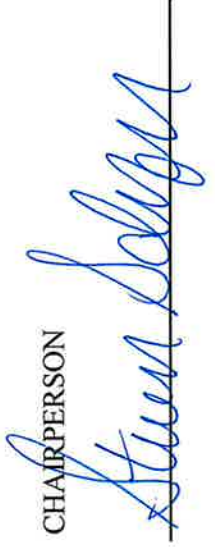
NOW THEREFORE, be it resolved as follows:

1. The Township of Middletown SA agrees to renew its membership in the New Jersey Utility Authorities Joint Insurance Fund and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the Fund.
2. The Governing Body shall be and hereby are authorized to execute the agreement to renew membership annexed hereto and made a part hereof and to deliver same to the New Jersey Utility Authorities Joint Insurance Fund evidencing the Authority's intention to renew its membership.

This Resolution agreed to this 11 day of NOV, 2024 by a vote
of: Affirmative
 Negative



ATTEST

CHAIRPERSON


11/18/24

DATE

**AGREEMENT TO RENEW MEMBERSHIP IN THE
NEW JERSEY UTILITY AUTHORITIES JOINT INSURANCE FUND**

WHEREAS, the New Jersey Utility Authorities Joint Insurance Fund (hereinafter the Fund) is a duly chartered Municipal Insurance Fund as authorized by NJS.A 40A:10-36 et seq., and;

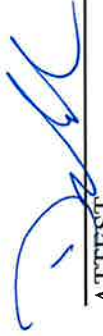
WHEREAS, the Township of Middletown SA is currently a member of said Fund, and;

WHEREAS, effective December 31, 2024, said membership will expire unless earlier renewed, and;

WHEREAS, the Governing Body of the Township of Middletown SA has resolved to renew said membership;

NOW THEREFORE, it is agreed as follows:

1. Township of Middletown SA hereby renews its membership in the New Jersey Utility Authorities Joint Insurance Fund for a three (3) year period, beginning January 1, 2025 and ending January 1, 2028. *
2. The Township of Middletown SA hereby ratifies and reaffirms the Indemnity and Trust Agreement, Bylaws and other organizational and operational documents of the New Jersey Utility Authorities Joint Insurance Fund as from time to time amended and altered by the Department of Insurance in accordance with the Applicable Statutes and administrative regulations as if each and every one of said documents were re-executed contemporaneously herewith.
3. The Township of Middletown SA agrees to be a participating member of the Fund for the period herein provided for and to comply with all of the rules and regulations and obligations associated with said membership.
4. In consideration of the continuing membership of the Township of Middletown SA in the New Jersey Utility Authorities Joint Insurance Fund, the New Jersey Utility Authorities Joint Insurance Fund agrees, subject to the continuing approval of the Commissioner of Banking & Insurance, to accept the renewal application of the Township of Middletown SA.
5. Executed the ___ day of ___, 2024 as the lawful and binding act and deed of the Township of Middletown SA which execution has been duly authorized by public vote of the governing body.
*12:01 am



ATTEST



AUTHORITY CHAIRPERSON

NEW JERSEY UTILITY AUTHORITIES
JOINT INSURANCE FUND