

MINUTES  
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY  
ADMINISTRATION OFFICE  
100 BEVERLY WAY, BELFORD, NJ 07718  
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: October 21, 2013

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 p.m., by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and the meeting date was published in the A.P. Press on October 4, 2013 and the Two River Times on October 4, 2013. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mr. Rogers; Mr. Stokes; Mrs. Bouw; Mr. DeMarco; Mrs. Smith & Mr. Wrede. Also in attendance were: Raymond Nierstedt, Executive Director; Bryan Hrycyk, Plant Superintendent; George Nole, Maintenance Manager; Richard C. Leahey, Jr; Counselor; William Meyler, CPA; & John Van Dorpe, Engineer. Mr. Zapcic was absent.

MINUTES OF REGULAR MEETING:

The minutes of meeting of September 23, 2013 were moved to be held until next month by Mr. Stokes and seconded by Mr. Rogers. On roll call Mr. Stokes, Mrs. Smith, Mr. Wrede, Mr. Rogers and Mrs. Bouw voted yes.

CONSENT AGENDA:

Mr. Nierstedt announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mr. Wrede & seconded by Mr. Stokes. On roll call, Mrs. Smith, Mr. Stokes, Mr. Wrede, Mr. Rogers & Mrs. Bouw voted yes. Carried to adopt Res.66/13 to 69/13.

TREASURER'S REPORT:

OPERATING BILLS:

Res.66/13 Approving Payment of Operating Bills in the amount of \$ 317,763.63.

CONSTRUCTION FUND:

Res.67/13 Approving Payment of Construction Fund bills in the amount of \$16,407.66.

REVENUE FUND REQ.:

Res. 68/13 Approving Revenue Fund req. 09/2013 in the amount of \$542,763.63.

GENERAL FUND:

Res. 69/13 Approving Transfer from the General Fund to the Construction Fund in the amount of \$16,407.66.

**ENGINEER'S STATUS REPORT:**

The following items were discussed:

Hurricane Sandy Support Services  
Deepdale Drive Sanitary Sewer  
Manhole Erosion Emergency Repair  
Digester Gas Co-Gen Project  
AHHRSA Force Main Project  
Aerial Crossing Sewer Rehabilitation Project  
Main Street Repair/Replacement Evaluation  
Report  
Pump Station Emergency Facilities  
Evaluation  
Pump Station Susceptibility to Flooding  
Evaluation  
Emory Drive Pump Station Force Main  
Emory Drive Pump Station Improvements

**ENGINEER'S SUB-DIVISION REPORT:**

None

**MEDICAL BENEFITS TRUST FUND:**

Res. 70/13 Authorizing the Transfer of \$50,000 into the Unfunded Post-Retirement Medical Benefits Trust Fund. It was moved to be adopted by Mr. Stokes and seconded by Mr. Wrede. On roll call, Mr. Rogers, Mrs. Smith, Mr. Stokes, Mr. Wrede & Mrs. Bouw voted yes. Carried to adopt Res. 70/13.

**FLOOD REVENUE TRUST FUND:**

Res. 71/13 Authorizing the Transfer of \$50,000 into the Flood Revenue Trust Fund. It was moved to be adopted by Mr. Stokes and seconded by Mr. Wrede. On roll call, Mr. Rogers, Mrs. Smith, Mr. Stokes, Mr. Wrede & Mrs. Bouw voted yes. Carried to adopt Res. 71/13.

**EXECUTIVE DIRECTOR'S REPORT:**

**MONTHLY STATUS REPORT:**

October 9, 2013 report was reviewed.

**2014 OPERATING BUDGET  
INTRODUCTION:**

Res. 72/13 Authorizing Introduction of 2014 Operating Budget to be Forwarded to N.J. Division of Local Government Services for Review. It was moved to be adopted by Mr. Stokes & seconded by Mrs. Smith. On roll call, Mr. Rogers, Mrs. Smith, Mr. Wrede, Mr. Stokes & Mrs. Bouw voted yes. Carried to adopt Res. 72/13.

CONSTRUCTION FUND ANALYSIS:

Analysis of Funds available and six (6) month Projections were reviewed.

BUDGET ANALYSIS:

Operating Budget Analysis Thru August 31, 2013 was reviewed.

MANAGERS REPORT:

No Report - Position Open.

MAINTENANCE DEPARTMENT:

Project Report/work orders for September 2013 were reviewed.

PUBLIC COMMENTS:

Mr. Bob Superdi, 36 Oakwood Rd, Middletown, made comments regarding taping of TOMSA meetings and inquired if a TOMSA Manager was being looked for.

EXECUTIVE SESSION:

Mr. Stokes motioned, seconded by Mr. Rogers, at 8:28 PM to go into Executive Session to discuss matters of personnel and litigation. All members agreed and results to be made at the appropriate time. Mr. Wrede motioned, seconded by Mr. Stokes at 10:05 P.M. to come out of Executive Session.

ADJOURNMENT:

There being no further business to discuss, Mr. Rogers motioned & seconded by Mr. Stokes, at 10:07 P.M. to adjourn the meeting. All members agreed.