

MINUTES
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY
ADMINISTRATION OFFICE
100 BEVERLY WAY, BELFORD, NJ 07718
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: November 21, 2013

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 p.m., by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and the meeting date was published in the A.P. Press on October 25, 2013 and the Two River Times on November 1, 2013. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mr. Rogers; Mr. Stokes; Mrs. Bouw; Mr. DeMarco; Mrs. Smith & Mr. Wrede. Also in attendance were: Raymond Nierstedt, Executive Director; Bryan Hrycyk, Plant Superintendent; George Nole, Maintenance Manager; Richard C. Leahey, Jr; Esq., Counselor; & John Van Dorpe, Engineer. Mr. Meyler was absent.

MINUTES OF REGULAR MEETING:

The minutes of meeting of September 23, 2013 were moved by Mr. Stokes and seconded by Mr. Wrede. On roll call Mr. Rogers, Mr. Stokes, Mrs. Smith, Mr. Wrede & Mrs. Bouw voted yes.

The minutes of meeting of October 21, 2013 were moved by Mr. Stokes & seconded by Mr. Wrede. On roll call Mr. Rogers, Mrs. Smith, Mr. Stokes, Mr. Wrede & Mrs. Bouw voted yes.

Mr. Zapcic arrived at 7:34 P.M.

CONSENT AGENDA:

Mr. Nierstedt announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mr. Wrede & seconded by Mrs. Smith. On roll call, Mrs. Smith, Mr. Zapcic, Mr. Wrede, Mr. Rogers & Mrs. Bouw voted yes. Carried to adopt Res.73/13 to 76/13.

TREASURER'S REPORT:

OPERATING BILLS:

Res.73/13 Approving Payment of Operating Bills in the amount of \$ 344,006.31.

CONSTRUCTION FUND:

Res.74/13 Approving Payment of Construction Fund bills in the amount of \$59,607.53.

REVENUE FUND REQ.:

Res. 75/13 Approving Revenue Fund req. 11/2013 in the amount of \$569,006.31.

GENERAL FUND:

Res. 76/13 Approving Transfer from the General Fund to the Construction Fund in the amount of \$59,607.53.

ENGINEER'S STATUS REPORT:

The following items were discussed:

Hurricane Sandy Support Services
Deepdale Drive Sanitary Sewer
Manhole Erosion Emergency Repair
MCC/Generator /Co-Gen Evaluation Study
Aerial Crossing Sewer Rehabilitation Project
Main Street Repair/Replacement Evaluation
Report
Pump Station Emergency Facilities
Evaluation
Pump Station Susceptibility to Flooding
Evaluation
Emory Drive Pump Station Force Main
Emory Drive Pump Station Improvements

ENGINEER'S SUB-DIVISION REPORT:

Preliminary & Final Application:

Res. 77/13 Approving the Preliminary & Final Application for #420 White Castle Restaurant, Route 36 & Main Street, Block 533, Lots 4,5,6,7 & 15. It was moved to be adopted by Mr. Wrede & seconded by Mr. Zapcic. On roll call, Mr. Rogers, Mrs. Smith, Mr. Wrede, Mr. Zapcic & Mrs. Bouw voted yes. Carried to adopt Res. 77/13.

Preliminary & Final Application:

Res. 78/13 Approving the Preliminary & Final Application for #423, 180 Turning Lives Around, Magnolia Lane near Route 35, Block 605, Lot. 59. It was moved to be adopted by Mrs. Smith & seconded by Mr. Zapcic. On roll call Mr. Rogers, Mrs. Smith, Mr. Wrede, Mr. Zapcic & Mrs. Bouw voted yes. Carried to adopt Res. 78/13.

Preliminary & Final Application:

Res. 79/13 Approving the Preliminary & Final Application for #424, Carnegie Manor, Middletown-Lincroft Road near Mareshire Drive, Block 990, Lot 57. It was moved to be adopted by Mr. Rogers, Mrs. Smith, Mr. Wrede, Mr. Stokes & Mr. Zapcic. Mrs. Bouw abstained. Carried to adopt Res. 79/13.

EXECUTIVE DIRECTOR'S REPORT:

MONTHLY STATUS REPORT:

November 13, 2013 report was reviewed.

HIRING RESOLUTION:

Res. 80/13 Authorizing the Hiring of Brian Rischman as Staff Engineer. It was moved to be adopted by Mr. Wrede & seconded by Mr. Zapcic. On roll call, Mrs. Smith, Mr. Wrede, Mr. Zapcic & Mrs. Bouw voted yes. Mr. Rogers voted no. Carried to adopt Res. 80/13.

KEY INDICATORS PRESENTATION:

Review Key Indicators for 3rd qtr 2013

CONSTRUCTION FUND ANALYSIS:

Analysis of Funds available and six (6) month Projections were reviewed.

BUDGET ANALYSIS:

Operating Budget Analysis Thru September 30, 2013 was reviewed.

MANAGERS REPORT:

No Report - Position Open.

MAINTENANCE DEPARTMENT:

Project Report/work orders for October 2013 were reviewed.

PUBLIC COMMENTS:

Linda Baum of 19 May Court, Middletown, made comments regarding the operation of the Authority.

EXECUTIVE SESSION:

Mr. Zapcic motioned, seconded by Mr. Wrede, at 8:25 PM to go into Executive Session to discuss matters of personnel and litigation. All members agreed and results to be made at the appropriate time. Mr. Wrede motioned, seconded by Mr. Stokes at 9:50 P.M. to come out of Executive Session.

Verbal Resolution 81/13 by Richard Leahey, Esq. for the Approval of Bamm Hollow Investors Development Agreement. It was moved to be adopted by Mr. Zapcic & seconded by Mr. Wrede. On roll call, Mr. Rogers, Mrs. Smith, Mr. Wrede, Mr. Zapcic & Mrs. Bouw voted yes. Carried to adopt Res. 81/13.

ADJOURNMENT:

There being no further business to discuss, Mr. Zapcic motioned & seconded by Mr. Wrede, at 9:55 P.M. to adjourn the meeting. All members agreed.

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