

MINUTES
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY
TOWNSHIP CONFERENCE ROOM
1 KINGS HIGHWAY, MIDDLETOWN, NJ 07748
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: November 15, 2012

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 p.m., (by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and the revised meeting date was published in the A.P. Press on November 14, 2012. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mr. Rogers; Mrs. Smith; Mrs. Bouw; Mr. DeMarco; Mr. Stokes & Mr. Wrede. Also in attendance were: Patrick Parkinson, Executive Director; Raymond Nierstedt, Manager; Bryan Hrycyk, Plant Superintendent; George Nole, Maintenance Manager; Richard C. Leahey, Jr; Counselor; William Meyler, CPA; & Sue Braisefield, Engineer. Mr. Hinckley was absent.

MINUTES OF REGULAR MEETING:

The minutes of meeting of October 11, 2012 was moved to be adopted by Mr. Wrede & seconded by Mr. Stokes. On roll call, Mr. Rogers, Mr. Wrede, Mrs. Smith, Mr. Stokes & Mrs. Bouw voted yes.

CONSENT AGENDA:

Mr. Parkinson announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mr. Stokes & seconded by Mr. Rogers. On roll call, Mr. Rogers, Mr. Stokes, Mr. Wrede, Mrs. Smith, & Mrs. Bouw voted yes. Carried to adopt Res.75/12 to 78/12.

TREASURER'S REPORT:

OPERATING BILLS:

Res. 75/12 Approving Payment of Operating Bills in the amount of \$ 167,041.47.

CONSTRUCTION FUND:

Res.76/12 Approving Payment of Construction Fund bills in the amount of \$77,209.63.

REVENUE FUND REQ.:

Res. 77/12 Approving Revenue Fund req. 11/2012 in the amount of \$317,041.47

GENERAL FUND:

Res. 78/12 Approving Transfer from the General Fund to the Construction Fund in the amount of \$77,209.63.

ENGINEER'S STATUS REPORT:

The following items were discussed:

Digester Gas Energy Project
AHRSA Force Main Connection
2012 Collection System Dig-up Project

ENGINEER'S SUB-DIVISION REPORT:

Preliminary & Final Application:

Res. 79/12 Approving the Preliminary & Final Application for #416 1000 Rt. 35 BBMK Sub-division. It was moved to be adopted by Mr. Rogers & seconded by Mrs. Smith. On roll call, Mr. Rogers, Mrs. Smith, Mr. Stokes, Mr. Wrede & Mrs. Bouw voted yes. Carried to adopt Res. 79/12.

EXECUTIVE DIRECTOR'S REPORT:

MONTHLY STATUS REPORT:

November 1, 2012 report was reviewed.

REJECTION OF BIDS

Res. 80/12 Rejecting Bids for Digester Gas Co-Generation Project. It was moved to be adopted by Mr. Stokes & seconded by Mr. Wrede. On roll call, Mr. Rogers, Mrs. Smith, Mr. Stokes, Mr. Wrede & Mrs. Bouw voted yes. Carried to adopt Res. 80/12.

**AHHRSA CONTRACT
ADDENDUM:**

Res. 81/12 Authorizing Approval of the Contract Addendum with the Atlantic Highlands/Highlands Regional Sewerage Authority. It was moved to be adopted by Mr. Stokes & seconded by Mr. Rogers. On roll call, Mr. Rogers, Mrs. Smith, Mr. Stokes, Mr. Wrede & Mrs. Bouw voted yes. Carried to adopt Res. 81/12.

KEY INDICATORS PRESENTATION:

Review Key Indicators Thru 3rd Qtr 2012

CONSTRUCTION FUND ANALYSIS:

Analysis of Funds available and six (6) month Projection was reviewed.

BUDGET ANALYSIS:

Operating Budget Analysis Thru September 30, 2012 was reviewed.

MANAGERS REPORT:

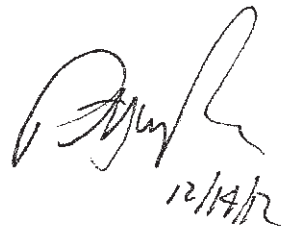
Monthly report November 1, 2012 was reviewed.

MAINTENANCE DEPARTMENT:

Project Report/work orders for November 1, 2012 was reviewed.

PUBLIC COMMENTS:

Ms. Linda Baum of May Court, Middletown, made comments regarding the response by the Authority to Hurricane Sandy.



12/14/12

EXECUTIVE SESSION:

Mr. Stokes motioned, seconded by Mr. Rogers, at 8:15 P.M., to go into Executive Session to discuss matters of personnel and litigation. All members agreed and results to be made at the appropriate time. Mr. Stokes motioned, seconded by Mr. Rogers at 8:40 P.M. to come out of Executive Session.

ADJOURNMENT:

There being no further business to discuss, Mr. Stokes motioned & seconded by Mr. Rogers, at 8:40 PM, to adjourn the meeting. All members agreed.