

MINUTES
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY
ADMINISTRATION OFFICE
CENTER AVENUE, BELFORD, NJ 07718
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: March 8, 2012

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 4:00 p.m., (by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and was published in the A.P. Press on February 14, 2012 and Two River Times on February 10, 2012. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mr. Rogers; Mr. Hinckley; Mrs. Smith; Mrs. Bouw; Mr. DeMarco; Mr. Stokes & Mr. Wrede. Also in attendance were: Patrick Parkinson, Executive Director; Raymond Nierstedt, Manager; Bryan Hrycyk, Plant Superintendent; George Nole; Maintenance Manager; Richard C. Leahey, Jr; Counselor; William Meyler, CPA; Sue Braisfield in for John Van Dorpe, Engineer.

MINUTES OF REGULAR MEETING:

The minutes of meeting of February 9, 2012 was moved to be adopted by Mr. Hinckley & seconded by Mr. Stokes. On roll call, Mr. Rogers, Mr. Hinckley, Mrs. Smith, Mr. Stokes & Mrs. Bouw voted yes.

CONSENT AGENDA:

Mr. Parkinson announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mr. Hinckley & seconded by Mr Rogers. On roll call, Mr. Rogers, Mr. Stokes, Mr. Hinckley, Mrs. Smith, & Mrs. Bouw voted yes. Carried to adopt Res.23/12 to 26/12.

TREASURER'S REPORT:

OPERATING BILLS:

Res. 23/12 Approving Payment of Operating Bills in the amount of \$ 464,235.62.

CONSTRUCTION FUND:

Res.24/12 Approving Payment of Construction Fund bills in the amount of \$18,486.08.

REVENUE FUND REQ.:

Res. 25/12 Approving Revenue Fund req. 3/2012 in the amount of \$614,235.62.

GENERAL FUND:

Res. 26/12 Approving Transfer from the General Fund to the Construction Fund in the amount of \$18,486.08.

ENGINEER'S STATUS REPORT:

The following items were discussed:

Digester Gas Energy Project

AHHRSA Force Main Connection Study Capacity

Basin No. 5 GPS Project

EXECUTIVE DIRECTOR'S REPORT:

MONTHLY STATUS REPORT:

March 5, 2012 report was reviewed.

CONSTRUCTION FUND ANALYSIS:

Analysis of Funds available and six (6) month Projection was reviewed.

BUDGET ANALYSIS:

Operating Budget Analysis Thru January 31, 2012 was reviewed.

MANAGERS REPORT:

Monthly report March 5, 2012 was reviewed.

MAINTENANCE DEPARTMENT:

Project Report/work orders for March 5, 2012 was reviewed.

PUBLIC COMMENTS:

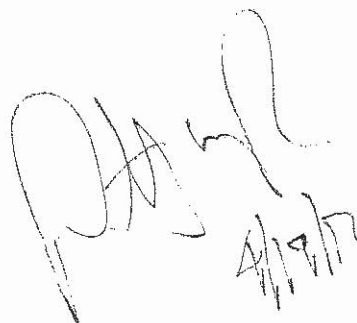
Ms. Linda Baum of May Court, Middletown, made comments on video recording of board Meetings. She was advised that if she required additional information she could request it through the OPRA process.

EXECUTIVE SESSION:

Mrs. Smith motioned, seconded by Mr. Wrede at 7:45 PM to go into Executive Session to discuss matters of personnel and litigation. All members agreed and results to be made at the appropriate time. Mr. Stokes motioned, seconded by Mr. Wrede at 8:40 PM to come out of Executive Session. All members agreed.

ADJOURNMENT:

There being no further business to discuss, Mr. Stokes motioned & seconded by Mr. Wrede, at 8:40 P.M., to adjourn the meeting. All members agreed.



A handwritten signature in black ink, appearing to be 'PAW', with the date '4/19/12' written below it.