

MINUTES  
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY  
ADMINISTRATION OFFICE  
100 BEVERLY WAY, BELFORD, NJ 07718  
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: June 13, 2013

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 p.m., by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and the meeting date was published in the A.P. Press on February 19, 2013 & Two River Times on March 1, 2013. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mr. Rogers; Mr. Stokes; Mr. Hinckley; Mrs. Bouw; Mr. DeMarco; Mrs. Smith & Mr. Wrede. Also in attendance were: Raymond Nierstedt, Executive Director; George Nole, Maintenance Manager; Richard C. Leahey, Jr; Counselor; William Meyler, CPA; & John Van Dorpe, Engineer. Mr. Hrycyk was absent.

2012 AUDIT:

Presentation by William A. Meyler, C.P.A.

2012 ATLANTIC HIGHLANDS/  
HIGHLANDS COST ANALYSIS:

Presentation by William A. Meyler, C.P.A.

PUBLIC HEARING:

Amendments of Schedule of Sewer Charges 40:14 A-8 Rates and Service Charges was presented.

**INTRODUCTION:**

Affidavits of Publication in Asbury Park Press and Two River Times was presented.

**TESTIMONY:**

Calculation of Fees

**AMENDMENTS OF SEWER CHARGES:**

Res. 42/13 Aproving Amendment to Sewer Charges Connection Fee was moved by Mr. Wrede & seconded by Mrs Smith. On roll call Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Wrede & Mrs. Bouw voted yes. Carried to adopt Res. 42/13.

**MINUTES OF REGULAR MEETING:**

The minutes of meeting of May 6, 2013 were moved to be adopted by Mr. Hinckley & seconded by Mrs. Smith. On roll call, Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Wrede & Mrs. Bouw voted yes.

**CONSENT AGENDA:**

Mr. Nierstedt announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mrs. Smith & seconded by Mr. Hinckley. On roll call, Mr. Rogers, Mr. Hinckley, Mr. Wrede, Mrs. Smith & Mrs. Bouw voted yes. Carried to adopt Res.43/13 to 46/13.

**TREASURER'S REPORT:**

**OPERATING BILLS:**

Res. 43/13 Approving Payment of Operating Bills in the amount of \$ 963,268.26.

**CONSTRUCTION FUND:**

Res.44/13 Approving Payment of Construction Fund bills in the amount of \$173,062.33.

**REVENUE FUND REQ.:**

Res. 45/13 Approving Revenue Fund req. 06/2013 in the amount of \$1,188,268.26.

**GENERAL FUND:**

Res. 46/13 Approving Transfer from the General Fund to the Construction Fund in the amount of \$173,062.33.

ENGINEER'S STATUS REPORT:

The following items were discussed:

Hurricane Sandy Support Services  
Deepdale Drive Sanitary Sewer  
Manhole Erosion Emergency Repair  
Digester Gas Co-Gen Project  
AHHRSA Force Main Project  
Aerial Crossing Sewer Rehabilitation Project  
Main Street Repair/Replacement Evaluation  
Report  
2013 Emergency Repairs Contract  
2013 Sewer Cleaning Contract  
Pump Station Emergency Facilities  
Evaluation  
Pump Station Susceptibility to Flooding  
Evaluation

ENGINEER'S SUB-DIVISION REPORT:

PRESENTATION:

Presentation by Steve Corodemus, Esq. of  
Giordano, Halleran & Ciesla, P.C. on  
Bamm Hollow Estates Sub-division.

PRELIMINARY AND FINAL  
APPLICATIONS:

Res. 47/13 Approving the Preliminary and Final  
Applications for #419 E&N Construction, LLC.  
It was moved to be adopted by Mrs. Smith &  
seconded by Mr. Hinckley. On roll call, Mr.  
Hinckley, Mr. Rogers, Mrs. Smith, Mr. Wrede  
& Mrs. Bouw voted yes. Carried to adopt  
Res. 47/13.

AMENDED PRELIMINARY AND  
FINAL APPLICATIONS:

Res. 48/13 Approving the Amended Preliminary  
and Final Applications for #392 Marcolus  
Office Building. It was moved to be adopted  
by Mr. Hinckley & seconded by Mr. Rogers.  
On roll call, Mr. Hinckley, Mr. Rogers, Mrs.  
Smith, Mr. Wrede & Mrs. Bouw voted yes.  
Carried to adopt Res. 48/13.

EXECUTIVE DIRECTOR'S REPORT:

MONTHLY STATUS REPORT:

June 5, 2013 report was reviewed.

AWARD OF CONTRACT:

Res. 49/13 Awarding Contract for 2013  
Annual Contract for Sanitary Sewer System  
Cleaning and TV Inspection to OSWALD  
ENTERPRISES, INC. for \$104,210.00. It  
was moved to be adopted by Mrs. Smith and  
seconded by Mr. Hinckley. On roll call, Mr.  
Hinckley, Mr. Rogers, Mrs. Smith, Mr. Wrede  
& Mrs. Bouw voted yes. Carried to adopt  
Res. 49/13.

AWARD OF CONTRACT:

Res. 50/13 Awarding Contract for 2013 Annual Contract for Sanitary Sewer System and Service Lateral Repairs to **ROCK SOLID CONSTRUCTION, INC.** for **\$192,800.00.** It was moved to be adopted by Mr. Wrede & seconded by Mr. Rogers. On roll call, Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Wrede & Mrs. Bouw voted yes. Carried to adopt Res. 50/13.

Res. 51/13 Authorizes the Escrow and Initial Design Plans for the Emory Drive Force Main. It was moved to be adopted by Mr. Wrede & seconded by Mr. Rogers. On roll call, Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Wrede & Mrs. Bouw votes yes. Carried to adopt Res 51/13.

CONSTRUCTION FUND ANALYSIS:

Analysis of Funds available and six (6) month Projection was reviewed.

BUDGET ANALYSIS:

Operating Budget Analysis Thru April 30, 2013 was reviewed.

MANAGERS REPORT:

No Report - Position Open.

MAINTENANCE DEPARTMENT:

Project Report/work orders for May 1, 2013 was reviewed.

PUBLIC COMMENTS:

Linda Baum of May Court, Middletown made comments regarding the operation of the Authority.

EXECUTIVE SESSION:

There was no Executive Session.

ADJOURNMENT:

There being no further business to discuss, Mrs. Smith motioned & seconded by Mr. Wrede, at 9:37 PM, to adjourn the meeting. All members agreed.

RW