

MINUTES  
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY  
ADMINISTRATION OFFICE  
CENTER AVENUE, BELFORD, NJ 07718  
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: July 14, 2011

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 p.m., (by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and was published in the A.P. Press on February 12, 2011. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mr. Rogers; Mr. Hinckley; Mr. Stokes, Mrs. Bouw & Mr. Wrede . Also in attendance were: Patrick Parkinson, Executive Director; Raymond Nierstedt, Manager; Bryan Hrycyk, Plant Superintendent; William Meyler, CPA ; Richard C. Leahey, Jr; Counselor; John Van Dorp; Engineer & Peter Yarum, Esq. Mr.Nole & Mrs. Smith were absent.

MINUTES OF REGULAR MEETING:

The minutes of meeting of June 9, 2011 was moved to be adopted by Mr. Hinckley & seconded by Mr. Stokes. On roll call, Mr. Rogers, Mr. Hinckley, Mr. Stokes, Mrs. Bouw & Mr. Wrede voted yes.

CONSENT AGENDA:

Mr. Parkinson announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mr. Stokes & seconded by Mr Hinckley. On roll call, Mr. Wrede, Mr. Rogers, Mr. Hinckley, Mrs. Bouw & Mr. Stokes voted yes. Carried to adopt Res.49/11 to 52/11.

**TREASURER'S REPORT:**

**OPERATING BILLS:**

Res. 49/11 approving Payment of Operating Bills in the amount of \$ 563,742.61.

**CONSTRUCTION FUND:**

Res. 50/11 Approving Payment of Construction Fund bills in the amount of \$310,784.47.

**REVENUE FUND REQ.:**

Res. 51/11 Approving Revenue Fund req. 7/2011 in the amount of \$713,742.61.

**GENERAL FUND:**

Res. 52/11 Approving Transfer from the General Fund to the Construction Fund in the amount of \$310,784.47.

**ENGINEER'S STATUS REPORT:**

The following items were discussed:  
Waste Water Treatment Plant Upgrade Project  
I & I Project - Basin Nos. 11,14 & 15  
Collection System Repair Project  
Digester Gas Energy Prelim.-Eng. Study  
Plant Paving Project

**EXECUTIVE DIRECTOR'S REPORT:**

**MONTHLY STATUS REPORT:**

July 6, 2011 report was reviewed.

**CONSTRUCTION FUND ANALYSIS:**

Analysis of Funds available and six (6) month Projections was reviewed.

**BUDGET ANALYSIS:**

Operating Budget Analysis Thru May 31, 2011 was reviewed.

**MANAGERS REPORT:**

Monthly report July 6, 2011 was reviewed.

**MAINTENANCE DEPARTMENT:**

Project Report/work orders for July 6, 2011 was reviewed.

PUBLIC COMMENTS:

There were no public comments.

EXECUTIVE SESSION:

Mr. Stokes motioned & seconded by Mr. Wrede at 7:50PM to go into Executive Session to discuss matters of personnel and litigation. All members agreed and results to be made at the appropriate time. Mr. Stokes motioned and seconded by Mr. Wrede at 8:25 PM to come out of Executive Session. All members agreed.

ADJOURNMENT:

There being no further business to discuss, Mr. Stokes motioned & seconded by Mr. Wrede, at 8:25 P.M., to adjourn the meeting. All members agreed.

*City of Reno 8/12/11*