

MINUTES  
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY  
ADMINISTRATION OFFICE  
100 BEVERLY WAY, BELFORD, NJ 07718  
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: January 16, 2014

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 8:00 p.m., by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and the meeting date was published in the A.P. Press on January 6, 2014 and the Two River Times on January 10, 2014. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mr. Rogers; Mr. Stokes; Mrs. Bouw; Mrs. Smith & Mr. Wrede. Mr. Zapcic was absent. Also in attendance were: Raymond Nierstedt, Executive Director; Brian Rischman, Staff Engineer; George Nole, Maintenance Manager; Richard C. Leahey, Jr.; Esq., Counselor & John Van Dorpe, Engineer. Mr. Hrycyk & Mr. Meyler were absent. Mr. DeMarco resigned as of 1/15/14.

MINUTES OF REGULAR MEETING:

The December 16, 2013 meeting minutes were moved to be adopted by Mr. Rogers & seconded by Mr. Wrede. On roll call Mrs. Smith, Mr. Wrede & Mrs. Bouw voted yes.

**CONSENT AGENDA:**

Mr. Nierstedt announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mrs. Smith & seconded by Mr. Rogers. On roll call, Mrs. Smith, Mr. Rogers, Mr. Wrede, Mr. Stokes & Mrs. Bouw voted yes. Carried to adopt Res.1/14 to 4/14.

**TREASURER'S REPORT:**

OPERATING BILLS:

Res.1/14 Approving Payment of Operating Bills in the amount of \$ 298,264.89.

CONSTRUCTION FUND:

Res.2/14 Approving Payment of Construction Fund bills in the amount of \$160,159.47.

REVENUE FUND REQ.:

Res. 3/14 Approving Revenue Fund req. 1/2014 in the amount of \$523,264.89.

GENERAL FUND:

Res. 4/14 Approving Transfer from the General Fund to the Construction Fund in the amount of \$160,159.47.

**ENGINEER'S STATUS REPORT:**

The following items were discussed:

Hurricane Sandy Support Services  
Deepdale Drive Sanitary Sewer  
Manhole Erosion Emergency Repair  
MCC/Generator /Co-Gen Evaluation Study  
Aerial Crossing Sewer Rehabilitation Project  
Main Street Repair/Replacement Evaluation  
Report  
Pump Station Emergency Facilities  
Evaluation  
Pump Station Susceptibility to Flooding  
Evaluation  
Emory Drive Pump Station Force Main  
Emory Drive Pump Station Improvements

**ENGINEER'S SUB-DIVISION REPORT:**

None

**EXECUTIVE DIRECTOR'S REPORT:**

**MONTHLY STATUS REPORT:**

January 9, 2014 report was reviewed.

**CONSTRUCTION FUND ANALYSIS:**

Analysis of Funds available and six (6) month Projections were reviewed.

**BUDGET ANALYSIS:**

Operating Budget Analysis Thru November 30, 2013 was reviewed.

**STAFF ENGINEER'S REPORT:**

Report for January 6, 2014 was reviewed.

**MAINTENANCE DEPARTMENT:**

Project Report/work orders for December 2013 were reviewed.

**PUBLIC COMMENTS:**

Linda Baum of 19 May Court, Middletown, made comments regarding the operation of the Authority.

**EXECUTIVE SESSION:**

Mr. Stokes motioned, seconded by Mr. Wrede, at 8:52 PM to go into Executive Session to discuss matters of personnel and litigation. All members agreed and results to be made at the appropriate time. Mr. Wrede motioned, seconded by Mr. Rogers at 11:22 PM to come out of Executive Session.

**ADJOURNMENT:**

There being no further business to discuss, Mr. Wrede motioned & seconded by Mr. Rogers, 11:22 P.M. to adjourn the meeting. All members agreed.