

MINUTES
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY
ADMINISTRATION OFFICE
100 BEVERLY WAY, BELFORD, NJ 07718
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: August 18, 2014

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 PM, by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and the meeting date was published in the A.P. Press on July 24, 2014 & The Two River Times on July 25, 2014. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mr. Ostrander; Mr. Stokes; Mrs. Bouw; Mrs. Smith & Mr. Wrede. Mr. Rogers was absent. Also in attendance were: Raymond Nierstedt, Executive Director; Brian Rischman, Staff Engineer; Bryan Hrycyk, Plant Superintendent; George Nole, Maintenance Manager; Richard C. Leahey, Jr., Counselor & John Van Dorpe, Engineer. Mr. Meyler was absent.

PLANT TOUR:

Board members toured Treatment facility.

Mr. Zapcic arrived at 7:35 P.M.

MINUTES OF REGULAR MEETING:

The July 21, 2014 meeting minutes were moved to be adopted by Mr. Stokes & seconded by Mr. Wrede. On roll call Mrs. Smith, Mr. Wrede, Mr. Zapcic, Mr. Stokes & Mrs. Bouw voted yes.

CONSENT AGENDA:

Mr. Nierstedt announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved to be adopted by Mr. Stokes & seconded by Mr. Zapcic. On roll call, Mr. Stokes, Mr. Zapcic, Mr. Wrede, Mrs. Smith & Mrs. Bouw voted yes. Carried to adopt Res. 74/14 to 77/14.

TREASURER'S REPORT:

OPERATING BILLS:

Res.74/14 Approving Payment of Operating Bills in the amount of \$ 346,640.15.

CONSTRUCTION FUND:

Res.75/14 Approving Payment of Construction Fund bills in the amount of \$98,604.95.

REVENUE FUND REQ.:

Res. 76/14 Approving Revenue Fund req. 8/2014 in the amount of \$571,640.15.

GENERAL FUND:

Res. 77/14 Approving Transfer from the General Fund to the Construction Fund in the amount of \$98,604.95.

ENGINEER'S STATUS REPORT:

The following items were discussed:

Hurricane Sandy Support Services
Main Street Repair/Replacement Evaluation
Report
Pump Station Emergency Facilities
Evaluation
Pump Station Susceptibility to Flooding
Evaluation
Emory Drive Pump Station Force Main
Emory Drive Pump Station Improvements
NJFIT Funded Projects
Control Building Floor Slab Repair

ENGINEER'S SUB-DIVISION REPORT:

**Preliminary & Final
Applications:**

Res. 78/14 Approving the Preliminary & Final
Applications for Subdivision #429, Tanglewood
Farms, Block 825 Lot 2, Township of
Middletown, Monmouth County. It was moved
to be adopted by Mr. Stokes & seconded by
Mr. Wrede. On roll call, Mrs. Smith, Mr. Stokes
Mr. Wrede, Mr. Zapcic & Mrs. Bouw voted
yes. Carried to adopt Res. 78/14.

EXECUTIVE DIRECTOR'S REPORT:

MONTHLY STATUS REPORT:

August 11, 2014 report was reviewed.

RESOLUTION FOR SPECIAL COUNSEL :

Res. 71/14 Resolution for Special Counsel
was approved. It was moved to be adopted
by Mr. Stokes & seconded by Mr. Wrede.
On roll call Mrs. Smith, Mr. Stokes, Mr.
Wrede, Mr. Zapcic & Mrs. Bouw voted yes.
Carried to adopt Res. 71/14.

SURPLUS PROPERTY DISPOSITION:

Res. 79/14 Authorizing Disposal of Surplus
Property. It was moved to be adopted by Mr.
Stokes & seconded by Mrs. Smith. On roll
call, Mrs. Smith, Mr. Stokes, Mr. Wrede, Mr.
Zapcic & Mrs. Bouw votes yes. Carried to
adopt Res. 79/14.

KEY INDICATORS PRESENTATION:

Reviewed Key Indicators for 2nd Qtr 2014.

CONSTRUCTION FUND ANALYSIS:

Analysis of Funds available and three (3) year Projections were reviewed.

BUDGET ANALYSIS:

Operating Budget Analysis Thru June 30, 2014 was reviewed.

STAFF ENGINEER'S REPORT:

Report for August 11, 2014 was reviewed.

MAINTENANCE DEPARTMENT:

Project Report/work orders for July 2014 were reviewed.

PUBLIC COMMENTS:

There were no public comments.

EXECUTIVE SESSION:

Mr. Stokes motioned, seconded by Mr. Wrede, at 9:02 PM to go into Executive Session to discuss matters of personnel and litigation. All members agreed and results to be made at the appropriate time. Mr. Stokes motioned, seconded by Mr. Zapcic at 10:20 P.M. to come out of Executive Session. Executive Session adjourned. All members agreed.

ADJOURNMENT:

There being no further business to discuss, Mr. Stokes motioned & seconded by Mr. Zapcic, at 10:20 P.M. to adjourn the meeting. All members agreed.