

MINUTES
TOWNSHIP OF MIDDLETOWN SEWERAGE AUTHORITY
ADMINISTRATION OFFICE
CENTER AVENUE, BELFORD, NJ 07718
CAUCUS AND REGULAR MEETINGS

DATE OF MEETING: April 14, 2011

MEETING CALLED TO ORDER:

The Caucus and Regular Meetings of the Township of Middletown Sewerage Authority were called to order at 7:30 p.m., (by Chairperson Bouw with the announcement that the notice requirement provided for in the Open Public Meetings Act has been satisfied. Notice of this meeting was properly given and was published in the A.P. Press on February 12, 2011. This notice has been posted at the TOMSA Administration Building, the Middletown Township Municipal Building, and filed with the Township Clerk.

PLEDGE OF ALLEGIANCE:

ROLL CALL:

On roll call, the following members were present: Mr. Rogers; Mr. Hinckley; Mr. Stokes, Mrs. Bouw & Mrs. Smith. Also in attendance were: Patrick Parkinson, Executive Director; Raymond Nierstedt, Manager; Bryan Hrycyk, Plant Superintendent; George Nole, Maintenance Manager; William Meyler, CPA ; Richard C. Leahey, Jr; Counselor & John Van Dorp; Engineer. Mr. Wrede was absent.

MINUTES OF REGULAR MEETING:

The minutes of meeting of March 10, 2011 were moved to be adopted by Mr. Stokes & seconded by Mr. Hinckley. On roll call, Mrs. Bouw, Mr. Hinckley, Mr. Rogers & Mrs. Smith voted yes.

MINUTES OF NOVEMBER 10, 2010

The minutes of meeting of November 10, 2010 was tabled until May 12, 2011 meeting.

2010 AUDIT

William A. Meyler, C.P.A. presentation.

2010 ATLANTIC HIGHLANDS
HIGHLANDS COST ANALYSIS:

William A. Meyler, C.P.A. presentation.

CONSENT AGENDA:

Mr. Parkinson announced consideration of a Consent Agenda and asked if anyone had a desire to discuss an individual item that it would be removed from the Consent Agenda. It was moved by Mr. Stokes & seconded by Mrs Smith. On roll call, Mrs. Smith, Mr. Rogers, Mr. Hinckley, Mrs. Bouw & Mr. Stokes voted yes. Carried to adopt Res.28/11 to 31/11.

TREASURER'S REPORT:

OPERATING BILLS:

Res. 28/11 approving Payment of Operating Bills in the amount of \$ 620,754.11.

CONSTRUCTION FUND:

Res. 29/11 Approving Payment of Construction Fund bills in the amount of \$56,547.74.

REVENUE FUND REQ.:

Res. 30/11 Approving Revenue Fund req. 4/2011 in the amount of \$770,754.11.

GENERAL FUND:

Res. 31/11 Approving Transfer from the General Fund to the Construction Fund in the amount of \$56,547.74.

ENGINEER'S STATUS REPORT:

The following items were discussed:
Waste Water Treatment Plant Upgrade Project
I & I Project - Basin Nos. 11,14 & 15
Collection System Repair Project
Manhole Rehabilitation Project
Digester Gas Energy Prelim.-Eng. Study
Plant Paving Project

EXECUTIVE DIRECTOR'S REPORT:

MONTHLY STATUS REPORT:

April 7, 2011 report was reviewed.

AWARD OF CONTRACT:

Res. 32/11 Awarding of Contract for Collection System Repair Work to John Garcia Construction Co.Inc.for \$122,378.05. The Lowest Qualified Bidder. It was moved to be adopted by Mr. Stokes & seconded by Mr. Hinckley. On roll call, Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Stokes & Mrs. Bouw voted yes. Carried to adopt Res. 32/11.

OFFICIAL DEPOSITORY:

Res. 33/11D designating Two Rivers Community as an Official Depository. It was moved to be Adopted by Mr. Stokes. & seconded by Mr. Hinckley. On roll call, Mr. Hinckley, Mr. Rogers, Mrs. Smith, Mr. Stokes & Mrs. Bouw voted yes. Carried to adopt Res. 33/11.

CONSTRUCTION FUND ANALYSIS:

Analysis of Funds available and six (6) month Projections was reviewed.

BUDGET ANALYSIS:

Operating Budget Analysis Thru February 28, 2011 was reviewed.

MANAGERS REPORT:

Monthly report April 7, 2011 was reviewed.

MAINTENANCE DEPARTMENT:

Project Report/work orders for April 7, 2011 was reviewed.

PUBLIC COMMENTS:

There were no public comments.

EXECUTIVE SESSION:



There was no Executive Session.

PRESENTATION TO CLIFFORD RAISCH:

Presentation of a plaque for 11 years of service was presented to Mr. Clifford G. Raisch.

ADJOURNMENT:

There being no further business to discuss, Mr. Hinckley motioned & seconded by Mr. Rogers, at 8:37 P.M., to adjourn the meeting. All members agreed.

 
5/12/11